

Small Collections Category
YWCA
Box 1

History 1898-1980

1. History of YWCA- 1896-1952
2. Historical Information of YWCA- to 1950s
3. History-Articles of Incorporation- 1898
4. Chronological Events- 1896-1919
5. Early Beginnings of YWCA Work- undated (“Jubilee” publicity 1944?)
6. Highlights- 1896-1952
7. Pertinent Facts YWCA- circa 1960
8. Brief Summary of History etc. of YWCA- 1973
9. Facts of the YWCA Organization- undated
10. YWCA Presidents from 1896 thru 1952
11. Notes for YWCA Historical Sketch Book of Beginnings- undated
12. Past Presidents- 1896-1976
13. Annual Report- 1903
14. YWCA Program- pre 1904
15. Eighth Annual Report- 1896-1905
16. Opening New County Building- 1904
17. 1906 Supper Invitation
18. Play “The Big Bee” 1907
19. Play “The House that Jack Built” Fairbanks Theatre- no date
20. Play “The Princess Bonnie” & “Lena Rivers” 1908-09
21. 1911-12 Scrapbook—Outing Park Clippings
22. Newspaper Clippings- 1902 et al.
23. Newspaper Clippings- 1911-1915
24. Facts of YWCA- 1912
25. 1912 Outing Park Opening
26. Dedication New Building 1913 (2)
27. 1913- Program Notes
28. Vacation Camp- no date
29. Annual Announcement 1913-14
30. 1914- Brief 1914, History
31. Week of Prayer Devotional- 1914
32. “The Ministring of the Gift” 1914
33. Pledge Card 1914
34. Central City Conference 1915
35. 1919-1922 YWCA Facilities- Illustrated
36. Annual Meeting- 1921-22-23-24-27
37. 1921- Newspaper Clip: Annual Rally
38. 1921-22 Business & Professional Women’s Club Yearbook
39. Annual Meeting- 1933-1924

Marguerite Brinkman, 2007
Julie Hale, Adam Headlee, Jackie Folck
Pat Baker, Virginia Warren March/April/May 2017

40. 1922- Clark St. Branch
41. Constitution & By-Laws 1924
42. Annual Report 1926
43. 1927- Springfield. Federation of Women's Clubs Directory/ Listing all Club members in Springfield
44. Annual Report- 1933
45. Annual Report- 1934
46. Annual Report- 1935
47. Annual Meeting- 1937-1939-1940
48. Annual Meeting- 1941
49. Annual Meeting- 1942 thru 1947
50. Annual Meeting- 1948
51. 1948- YWCA Scrapbook- Mrs. G.W. Winwood
52. Annual Flower Banquet- 1928
53. Party Invitations
54. Dedication Program- March 18, 1928
55. Membership
56. Clues for Scavenger Hunt Game- May 1931
57. Certificate of Amendment of Articles of YWCA- 1944
58. "An Adventure Book for Younger Girls" ca. 1927
59. USO Material 1941-45
60. YM-YW Joint Comm. Material- 1945-47
61. Contents of Safety Deposit Box- 1951-73
62. Safe Deposit Box Contents- 1976
63. Bonds-Stocks-Securities
64. National Material on YM-YWCA Joint Project- 1953-60
65. Booz-Allen Hamilton Report & History- 1954
66. YM-YW Studies- 1955-56
67. YM-YW Joint Committee Material- 1956
68. Clark
69. Clark Material Home
70. Clark Memorial Home Funds- 1942
71. Local and Ohio History
72. Highlights of 1958
73. Newspaper Clips- 1957-59
74. 1960 Statistics
75. Fifty Facts of the YWCA- 1967
76. The Springfield Story 1969-70
77. YWCA 1896-1971
78. Annual Report- 1971
79. Charlene Minter Material/ U.W. non-funding
80. United Way Allotment- 1978
81. Letter to U. Way Aug. 1980- others re closing
82. YWCA Plea-Letter for Help- Closing? 1980
83. Correspondence Pertaining to YWCA Closure

Marguerite Brinkman, 2007
 Julie Hale, Adam Headlee, Jackie Folck
 Pat Baker, Virginia Warren March/April/May 2017

84. Newspaper Clips on Closing- 1977-1980
85. YWCA Closure Correspondence- 1980
86. History-Changeover
87. 1981- Deed/ History
88. Suggested YMCA & Camp Evergreen- undated
89. What a YWCA is
90. YWCA Building Needs- undated
91. Programs and Misc./ History
92. RE: Land Trust Certificate
93. News Clippings 1979-80—Closing Center St. YMCA
94. Blueprints- Center St. YWCA
95. News Clippings 1979-80 Closing
96. Account Book- 1921-1926
97. Secretary Book- 1903-1909

Small Collections Category
YWCA
Box 2

History, Scrapbook, Small Photo Album, Building Dedication 1913

1. Scrapbook
 - a. Newspaper clippings
 - b. Covering annual reports 1910
 - c. Publicity – Clark Memorial Home
 - d. YWCA notes
 - e. Money raising campaigns
 - f. Buying seminary building – Aug. 28, 1912
 - g. Photos of officers – Sept. 1913
 - h. New building dedication – Oct. 1913
 - i. Outing Park Photos – 1915
2. Book of annual reports, minutes, and newspaper clippings about YWCA – Jan. 1910
 - a. Resolutions adopted by the Board of Trustees on the death of Mr. Charles Stout
 - b. Second Presbyterian Church printing in memory of Miss Anne Smallwood
3. YWCA Treasurer's Book, 1901-1903
4. Minutes of Board, 1901-1903
5. Proceedings of the 11th YWCA National Convention in Detroit, Apr. 25-May 1, 1930
6. Proceedings of the 15th YWCA National Convention in Columbus, Apr. 22-28, 1938
7. Photo album
8. Minutes of Clark Memorial Home, 1902-1911
9. The Universal Figuring Book, 1937-1939
10. Minutes of Board, 1898-1901
11. Petty cash account, 1926-1929

Small Collections Category
YWCA
Box 3a

Administration, Board of Directors

1. Board of Directors material, 1939-43
2. Board of Directors plans
3. Board of Director lists, 1955-74
4. Board of Director resignations
5. Masters – Board of Directors
6. Board of Directors lists, 1970-74
7. Board + Member lists, 1959
8. Board of Directors description
9. Board of Directors, 1945-50
10. Committee Minutes + Reports, Board of Directors, 1977
11. Responsibilities of Board of Directors
12. Board of Directors, 1966-68
13. Who's Who on the Board
14. Board of Directors, 1968-69
15. Board of Directors material, 1958-59
16. Board of Directors material, 1956-57
17. Resolution + Board of 1945
18. Board of Directors agenda, 1978
19. National Board Statistics, 1979
20. Board of Directors pamphlets

**Small Collections Category
YWCA
Box 3b**

Administration, Board of Directors

1. Statistics
2. Statistics – Executive Director
3. Executive Committee
4. Executive Committee
5. Executive Committee, Sept. 1977
6. Executive file
7. Executive Committee
8. Executive Director reports, 1964-65

Small Collections Category
YWCA
Box 4

Administration, Minutes from Post Binders 1916-1924

1. Minutes, General Committee, Jan.-Aug. 1916
2. General minutes, Sept.-Dec. 1916
3. Board of Directors minutes, Jan.-Dec. 1916
4. Minutes: Religious, Cafeteria, Finance, Jan.-Dec. 1916
5. Minutes: Educational, Girls Work, Jan.-Dec. 1916
6. Minutes: Gymnasium, Pool, Jan.-Dec. 1916
7. Minutes: Residential, Industrial, Jan.-Dec. 1916
8. Minutes: Gymnasium, Jan.-Dec. 1914
9. Minutes: General, Industrial, Girls Work, Pool, Jan.-Dec. 1914
10. Minutes: Morning Membership, Finance, Evening Membership, Cafeteria, Religious, Jan.-Dec. 1914
11. Minutes: House, Educational, Jan.-Dec. 1914
12. Annual Report, 1914; Minutes: Executive Committee, Jan.-Dec. 1914
13. Minutes: Gymnasium, House, Jan.-Dec. 1915
14. Minutes: Industrial, Girls Work, Educational, Jan.-Dec. 1915
15. Minutes: Morning Membership, Cafeteria, Swimming, Jan.-Dec. 1915
16. Minutes: Finance, Evening Membership, Outing Park, Jan.-Dec. 1915
17. Minutes: Executive Committee, Jan.-Dec. 1915
18. Minutes: Religious Committee, General, Jan.-Dec. 1915
19. Minutes: Membership, Jan.-Dec. 1916
20. Minutes: Religious, Morning Membership, Finance, House, Travelers Aid, Sept.-Dec. 1913
21. Minutes: Gymnasium, Educational, General, Sept.-Dec. 1913
22. Minutes: Board of Directors, Aug.-Dec. 1913
23. Annual Report, 1912-1913
24. Minutes: Board of Trustees, Building Management, Cafeteria, Clark St. Branch, Jan.-Dec. 1926
25. Minutes: Girl Reserves, Oct.-Dec. 1926; District Committee, Jan.-Dec. 1926
26. Minutes: Executive Committee, General Education, Industrial Research, 1926
27. Minutes: Finance, 1926
28. Minutes: Girl Reserve, Health Education, Swimming
29. Minutes: Recreation, Residence, Membership, 1926
30. Minutes: Board of Trustees, Building Management, Cafeteria, 1925
31. Minutes: Clark St. Branch, District, General Education, 1925
32. Minutes: Finance, Jan.-Apr. 1925
33. Minutes: Finance, May-Dec. 1925
34. Minutes: Federation, Industrial, Girl Reserve, Health Education, 1925
35. Minutes: Swimming, Recreation, Membership, House, 1925
36. Revised Constitution, May 1916

Marguerite Brinkman, 2007
Julie Hale, Adam Headlee, Jackie Folck
Pat Baker, Virginia Warren March/April/May 2017

37. Minutes: Board of Directors, Buildings Management, Cafeteria, 1924
38. Minutes: Clark St., District, Executive, General Education, 1924
39. Minutes: Industrial, Federation, Industrial, Finance, 1924
40. Minutes: Girls Work Reserve, General Secretary, Health Education, Swimming, Recreation, 1924
41. Minutes: Health Education, Office & Membership, House, Camp, Travelers Aid

Small Collections Category
YWCA
Box 5

Administration, Board of Directors, 1921-1959

1. Minutes of the Board of Directors – Clark St.
2. Minutes: Lagonda Center, Membership, Commercial Club, 1921
3. Minutes: Swimming, Health Education, Industrial, 1921
4. Minutes: General, Girls Work, Health Education, 1921
5. Minutes: Clark Street, Girls Work County, Finance & Publicity, 1921
6. Minutes of Board & Committees: House, Board of Directors, Cafeteria, 1921
7. Minutes of Board & Committees: House, 1922
8. Minutes of Board & Committees: Industrial, Lagonda Center, Office & Membership, 1922
9. Minutes of Board & Committees: Girls Work, Health Education, 1922
10. Minutes of Board & Committees: Finance, 1922
11. Minutes of Board & Committees: County, Clark Home, 1922
12. Minutes of Board & Committees: Executive, Cafeteria, 1922
13. Minutes of Board & Committees: Executive, Building Manager, Cafeteria, 1923
14. Minutes of Board & Committees: Clark St. Branch, County, Industrial, 1923
15. Minutes of Board & Committees: Finance, General Secretary, 1923
16. Minutes of Board & Committees: Girls Work, Health Education, 1923
17. Minutes of Board & Committees: Swimming, Recreation, House, 1923
18. Minutes of Board & Committees: Lagonda, Office & Membership, Travelers Aid, Board of Directors, 1923
19. Board of Director Lists, 1915-64
20. Board of Director Minutes, 1927-34
21. Annual Meeting Minutes, 1927-51
22. Board of Director Minutes, 1946-47
23. Board of Director Minutes, 1948-49
24. Board of Directors Meeting, May 1950-Dec. 1951
25. Minutes of the Board of Directors, Dec. 1950-1954
26. Board of Director Minutes, 1952-53
27. Annual Meeting, 1953
28. 53-56th Annual Meetings
29. Minutes: Board of Directors, Sept. 1962-Jan. 1955
30. Annual Report of Board of Directors, 1956-60
31. Board of Directors Material, 1959

Small Collections Category
YWCA
Box 6

Administration, Board Minutes, 1960-1980

1. Board of Directors Material, 1960-61
2. Minutes: Board of Directors, 1962
3. Board of Director Minutes, 1963
4. Board of Director Minutes, 1964-65
5. Board of Directors Material, 1965-66
6. Board Minutes, 1966-68
7. Annual Report, 1967
8. YWCA Annual Report, 1967
9. Board of Directors Meeting, 1968
10. Annual Report, 1968-1974
11. Annual Report, 1969
12. Annual Meeting, 1969-72
13. Board of Directors: Misc. Reports, 1969-70
14. Board of Directors, 1970-71
15. 75th Annual Meeting, 1971
16. Board of Directors Minutes & Material, 1971-72
17. Board Reports and Meetings, 1971-72
18. Annual Report, 1971 – 75th Anniversary
19. Annual Meeting, Mar. 8, 1972 – 76th
20. Board of Directors Material, 1972-73
21. Annual Report, 1972
22. Board Minutes, 1973-1974
23. Board Orientation, – April 23, 1973
24. Board of Directors, 1973-74
25. Board of Directors Material, 1973-74
26. Annual Meeting, 1974
27. Annual Meeting, 1975
28. Annual Reports, 1975
29. Minutes: Annual Meeting, 1975
30. Board of Directors Material, 1975-77
31. Board Material, 1975-78
32. Board Material, 1975-78
33. Executive Bulletins, 1976-78
34. 81st Annual Meeting, 1977
35. Board of Director Minutes, 1977
36. 82nd Annual Meeting, 1978
37. Annual Meeting Announcement, 1980
38. Board of Director Minutes, 1979
39. Board of Director Material, 1979-80

Marguerite Brinkman, 2007
Julie Hale, Adam Headlee, Jackie Folck
Pat Baker, Virginia Warren March/April/May 2017

40. Board of Directors
41. Board Material, 1980
42. Board of Directors Info, 1980
43. Special Board Meeting, Directors, 1975

Small Collections Category
YWCA
Box 7

Administration, Monthly Statistics, 1968-1972

1. Recreation, Informal Education and Group Work, Services, Monthly Reports, June 1969-
July 1975
2. Recreation, Informal Education and Group Work, Services, Monthly Reports, Sep. 1974-
Aug. 1974
3. RIDs 1971-72
4. Monthly Reports, 1944
5. Monthly Reports, 1935-38
6. Statistics: Monthly Reports, 1967-69
7. Statistics, Jan.-Aug. 1969
8. Statistics, 1970-71
9. Statistics, Form, Nat. YWCA 1968, 1971-72
10. Monthly Statistics, Sep. 1972-Aug. 1973
11. Statistics
12. Statistics, Swimming and Health
13. Monthly Statistics Report, 1961-64
14. Swimming & Health, 1969-73
15. Statistics, 1976-77
16. Nat. Statistics, 1972-73
17. Statistics

Small Collections Category
YWCA
Box 8

Administration, Budget, 1941-1974

1. Budget Reports, 1941-48
2. Functional Budget
3. 1955 Budget
4. Budget Reports
5. 1956 Budget, United Appeal Forms
6. 1963 Budget
7. 1964 Budget
8. Budget: Graphs, Projections, 1964-66
9. 1965 Budget
10. Income & Costs of YMCA, 1965
11. Budget Preparation, 1966
12. Monthly Budget Reports, 1966
13. Budget Revision, 1967
14. Budget Income Report, 1967
15. Budget Fact Sheet, 1967-78
16. Budget Reports, 1967
17. Budget Material, 1968-69
18. Budget Reports, 1969
19. 1970 Budget
20. Budget Reports, 1970-72
21. Budget Reports, 1971
22. Budget Preparation, 1970
23. Budget Reports, 1970
24. Budget Reports, 1970 (cont'd.)
25. Budget Reports, 1970-71
26. Budget Reports, 1970-71
27. 1973 Budget (Due by July 21, 1972)
28. Budget Forms, 1971-74
29. Budget Reports, 1972
30. Budget Income Reports, 1973
31. Budget Reports, 1973
32. Budget Income Report, 1973-74

Small Collections Category
YWCA
Box 9

Administration, Budget, 1972-1979, Finance Materials 1965-1975

1. Budget Material 1972
2. Budget Reports and Proposals 1974-76
3. Budget – Personnel Salaries 1976
4. Monthly Budget Reports 1974-75
5. Charts of 1975 Projected Expenses
6. Budget Preparation 1977
7. 1979 Budget
8. Finance Committee Minutes 1957-62
9. 1958 Federal Income Tax Reports
10. UAF Finance Reports 1963
11. Finance and Auditor's Reports 1948, 1950-54, 1956
12. Finance Minutes and Materials 1963-65
13. Treasurer's Reports 1963, 1964, Jan.-Mar. 1965
14. Finance Reports 1963
15. Finance Reports 1964
16. Finance Estimates 1965
17. Finance Report 1965
18. Finance Reports 1966
19. Audit Report Dec. 31, 1966
20. Monthly Budget and Revision 1966
21. Finance Reports 1966-67
22. Finance Reports 1967
23. Finance Material 1966-67
24. Audit Report 1967
25. Audit Report 1968
26. Treasurer's Reports 1968-71
27. Agendas – Audit 1969
28. Audit Report 1969
29. Audit Report – Dec.31, 1970
30. Finance Committee Material 1970-71
31. Treasurer's Reports 1971-72
32. Report of Examination (Audit) Dec. 31, 1973
33. Finance Materials 1973-74
34. Finance Materials 1974-75
35. Financial Statements Dec. 31, 1975
36. Total Expenses 1975
37. Certified Accountant Report 1977
38. Treasurer's Report 1978

Marguerite Brinkman, 2007
Julie Hale, Adam Headlee, Jackie Folck
Pat Baker, Virginia Warren March/April/May 2017

39. Finance Committee 1978
40. Report on Examination (Audit) Dec. 1974
41. Ohio Provider Expenses 1977
42. Action Audit Committee
43. Action Audit Committee Reports
44. Action Audit Committee Roll Call
45. Auditor's Report 1941-45
46. Auditor's Reports 1960-62
47. Auditor's Reports 1963-65
48. Auditor's Reports 1957-59
49. Auditor's Reports 1969-72
50. Finance Brochures
51. Accounts Payable List 1980

Small Collections Category
YWCA
Box 10

Administration, Constitution and By-Laws, Nominating Committees, Annual Meetings

1. Parliamentary Procedure
2. Constitution By-laws and Code 1925-1941
3. Bylaws for Branches 1938
4. Board, Bylaws old 1951 not current & 1962 revisions
5. Constitution & By-laws 1952
6. Constitution & By-laws 1952
7. Constitution 1952 & 1966 By-laws
8. Constitution Revisions- 1966- Y-Teen Constitution 1960s
9. Constitution & By-laws 1964
10. Revised By-laws for Board of Directors 1966
11. Const. Revision Committee 1965
12. Revised Board By-laws 1966
13. Revised Constitution & By-laws 1966
14. Code of Regulations & By-laws- Board of Directors 1968
15. Revised Constitution & By-laws 1969
16. Constitution & By-laws- Board of Directors 1969
17. Constitution Revision 1972
18. Revision of Const. & By-laws 1975
19. Const. & By-laws Suggested Changes 1977
20. Board Packet 1978- Constitution
21. Constitution Revision 1978, Board of 1979
22. Nominating Committee Material 1953-64
23. Nominating Committee Material 1965
24. Nominating Committee Material 1967
25. Nominating Committee Material 1967-69
26. Member Elects Nominating Committee '68
27. Nominating Committee Reports 1971
28. Nominating Committee Material 1968-70
29. Nominating Committee Material 1970-75
30. Nominating Committee 1971-72-73
31. Nominating Committee 1973-1974
32. Absentee Ballots 1979
33. Various Lists- Nominees
34. Policies 1951-1975
35. Policy (Binder)
36. Policy (Binders)
37. Policy- Forms (Binder)
38. Policies
39. Affirmative Action Policy

Marguerite Brinkman, 2007
Julie Hale, Adam Headlee, Jackie Folck
Pat Baker, Virginia Warren March/April/May 2017

40. Annual Meeting 1953-1958
41. Annual Meeting 1960
42. Annual Meeting 1961
43. Annual Meeting 1962
44. Annual Meeting 1963
45. Annual Meeting 1964
46. Annual Meeting 1965
47. Annual Meeting 1966
48. Annual Meeting 1967
49. Annual Meeting 1968 & 1969
50. Annual Meeting 3/17/70
51. Annual Meeting Programs 1962-63-64-65, 1971, 1977
52. Community Planning Council 1978
53. Basic Documents of a Community YWCA Part 1
54. Basic Documents of a Community YWCA Part 2
55. Components of the YWCA
56. Triennium 1967-70
57. Association Review Material 1971
58. Association Reviews 1972-75
59. Wilson Freight Co.
60. Agencies Co-op
61. Administrative Correspondence
62. Correspondence for Clark St. 1950
63. Blank Form Sheets Various Departments
64. Development Project Material 1955
65. Development Project 1964-66
66. Development Reports 1967-69
67. Advisory Board 1947 & 50
68. 1952- Agency Appraisal Questionnaire & Evaluations
69. National Report Instructions 1950s-60s
70. Brochures

Small Collections Category
YWCA
Box 11 A

1. Residence Reports 1919-1920
2. Board of Directors (Trustees) 1920
3. Cafeteria 1920
4. Clark St. Branch for Colored Girls 1920
5. Educational Dept. 1920
6. Finance Committee 1920
7. Members, Council 1920
8. Physical Dept.- Health Dept. 1920
9. Swimming 1920
10. Recreation 1920
11. Gymnasium- Apr.- Dec. 1920
12. December 1920
13. November 1920
14. October 1920
15. September 1920
16. June-July-August 1920
17. May 1920
18. April 1920
19. March 1920
20. February 1920
21. January 1920
22. Industrial Clubs 1920
23. Publicity
24. Clark Memorial Home
25. Programs 1948-1951-1971
26. Committee Reports 1918
27. House Committee 1918
28. Cafeteria Committee 1918
29. Swimming Pool 1918
30. Ann Report Phys. Dept. 1918
31. Gymnasium Committee 1918
32. Membership Committee 1918
33. Industrial Committee 1918
34. Girls' Work 1918
35. Finance Committee 1918
36. Educational Committee 1918
37. Clark Memorial Home 1918
38. Board of Trustees 1918
39. Reports of General Secretary 1918
40. Board of Directors 1919

Marguerite Brinkman, 2007
Julie Hale, Adam Headlee, Jackie Folck
Pat Baker, Virginia Warren March/April/May 2017

Small Collections Category
YWCA
Box 11 B

1. Cafeteria 1919
2. Clark St. Branch (Colored) 1919
3. Educational Dept. 1919
4. Finance Committee 1919
5. Reports of General Secretary 1919
6. Girls Work Committee 1919
7. Industrial Clubs 1919
8. Lagonda Club Center 1919-1920
9. Membership 1919
10. Members Council 1919
11. Gymnasium 1919
12. Swimming 1919
13. Physical Dept. 1919
14. Committee Reports 1919
15. Apr., May, Nov., Dec. 1919
16. Finance Committee Reports 1917
17. Cafeteria Reports 1917
18. Educational Committee Reports 1917
19. Girls' Work, Sub Committee Reports, Grade School & High School 1917
20. House Committee Reports 1917
21. Members Council Reports 1917
22. Morning Membership Committee Reports 1917
23. Clark Memorial Home 1917
24. Reports of Board & Executives Comm. 1917
25. Swimming Pool Reports 1917
26. Physical Education & Gymnasium Reports 1917
27. Industrial Committee Reports 1917
28. Report of General Secretary Marjorie Williams 1917
29. Annual Meeting Reports 1917

Small Collections Category
YWCA
Box 12

1. Committees 1964-1965
2. Committee List and Letter
3. Committee Chairmen/ Photo Negatives
4. Committee List (April 1967 & Jan.-June '68)
5. Committee Lists 1972
6. Committee Lists & Material
7. Structural Relation of Committees
8. Boards & Committee Material
9. Advisors Panel
10. Advisory Committee Report 1955
11. Advisory Panel
12. Advisory Panel
13. Advisory Panel 1961-1975
14. Business Girls Committee
15. Board & Advisory Committee list
16. CC Ministerial Association
17. Community
18. Constitution for Council of Churches
19. Finance 1976 (Binders)
20. Finance 1975 (Binders)
21. Finance 1974 (Binder)
22. Finance 1973
23. Finance 1972 (Binder)
24. Finance 1971 Et Al. (Binder)
25. Finance Committee '71-'76
26. Finance (Binder)
27. Finance 1977 (Binder)
28. UAF Campaign and Actions
29. Facilities Committee (Binder)
30. Facilities Committee (Binder)
31. Health Ed. Minutes & Material
32. Health E. Committee Minutes 1958-63
33. Health Ed. Committee
34. Artificial Respiration
35. Health Ed. Material
36. Health Ed. Committee
37. H, R, & E Committee Material
38. Status of Women 1975/ Nominating Committee
39. Program Planning Committee 1972
40. Personnel Committee 1956-62
41. Rehabilitation Projects

Marguerite Brinkman, 2007
Julie Hale, Adam Headlee, Jackie Folck
Pat Baker, Virginia Warren March/April/May 2017

42. Social Committee 1975
43. Special Series Comm. 1971-72
44. Swimming & Health Committee
45. Important Notes (?)
46. Correspondence-outgoing 1978-80
47. Zip Code Directory
48. 1974-95 Calendar
49. Letterhead & Note
50. Letterhead, Can Do
51. Letterhead & Project Information
52. Copier Machine Notes
53. Master Mailing List
54. Master Mailing List
55. Churches—Mailing Master
56. Names, Addresses
57. Bulk Mailing Material
58. Reservation List for Convocation for Racial Justice
59. Correspondence-Incoming
60. YWCA Name Change Material 1969
61. Correspondence
62. Letters From Other Businesses
63. Letters 1950-1957
64. Correspondence
65. Correspondence 4
66. Correspondence
67. Correspondence
68. Correspondence (Inter-Office)
69. Inter-Office Communications 1978-80
70. Correspondence 1977
71. Materials Available
72. Dairy Council Booklet
73. Bourdon's Inc. Buyers Guide
74. YWCA Interchange Newsletters
75. YWCA Newsletters
76. Blank Forms
77. Flyers & Brochures
78. Correspondence-Misc.

Small Collections Category
YWCA
Box 13 A

1. United Way & Board of Directors (Names)
2. Funding/ United Way Standards
3. U.A.F. Annual Report 1966
4. UAF Reports—Finance 1966-69
5. Community-UAF of Clark Co. 1968-1969
6. U.A.F. Reports 1969-71
7. United Way Report 1979
8. U.A.F. Finance Reports 1965
9. UAF Finance reports 1964
10. Auditing Team Report Form
11. United Way of Clark County Executives Meetings 1974
12. U.A.F. Minutes 1966-67
13. Community—United Way '70-'74/ United Appeals Fund of Clark Co.
14. U.A.F. Material 1962-64
15. U.A.F. Material 1966
16. U.A.F. Material 1967
17. U.A.F. Special Meeting 1967
18. Financial Assistance Request 1973
19. Financial Aid Handbooks
20. Public Aid Information Report

Small Collections Category
YWCA
Box 13 B

1. Grants Information from U.S. Office of Education – Student Financial Aid Programs
2. Information Concerning Grants for Programs for Disabled Children and Adults
3. Membership Program for Needy Girls, Donations
4. “Money in Your Life” Financial Planning
5. List of Donors to National YWCA Board 1950-53
6. Correspondence from YWCA National Board re: Payment Plan, Staffing
7. Gourmet Fund Raising 1972
8. Fund Raising Material 1954
9. Fund Raising Information
10. Potato Chip Sale 1965-66
11. Charitable Foundations of OH 1975
12. YW-YM Development Fund 1963
13. Discussions re: Combining YWCA & YMCA and Racial Integration 1956
14. Remodeling of YWCA Building 1957
15. Federal Funding 1975
16. National Gifts Lists of Individual Donors 1966-71
17. United Way Funding Request 1980
18. Studies and Surveys 1969-73
19. Savings and Security Plan for Non-Secretarial Employees of YWCA
20. Miscellaneous Correspondence 1975-1980
21. Ohio YWCA Professional staff Roster 1966-67
22. Mortgage Loan Correspondence 1939
23. Endowment Funds, Finances 1951
24. YWCA Investments – Ohio Investment Company, Columbus, Ohio
25. Finance Committee Reports 1956-65
26. United Appeal Fund Correspondence 1966-68
27. United Appeal Fund Correspondence 1962-65
28. Erratum in Print of “Basic Documents of a Community YWCA” 1977 Edition (page 15)
29. Recommended Goals and Objectives 1974-76
30. Questionnaire Concerning Future of YWCA (undated)
31. Board of Directors Roster (undated)

Small Collections Category
YWCA
Box 14

Center Street Branch

1. "Facts and Figures" Interracial Practices of YWCA, Springfield 1946
2. Integrating Center Street, YWCA, YMCA Information (Undated)
3. African-Americans in Springfield in Policy Making Positions 1963
4. Steering Committee to Eliminate Racism 1971-72
5. Interracial Plan & Policy 1949-52
6. Interracial Charter (undated)
7. Workshop on Racism in Education –Springfield Urban League – January 16, 1971
8. Racial Justice Conference and Material 1969-70
9. Ohio Convocation on Racism Nov. 18, 1972
10. Racial Justice Institute, Detroit, Mich. October 1969
11. Interracial Concerns 1945-54
12. YMCA Center Street Branch Project 1945-50
13. YWCA Programs 1950-52
14. Springfield YWCA Report on Interracial Progress, Fall 1951
15. Interracial Relations Lectures by Wittenberg University Staff 1957
16. Civil Issues of Integration: Voter Registration, Education (undated)
17. Civil Rights Information
18. NAACP Fund-Raising Event – Cabaret 1978
19. Ohio Y-Teen Conference "Eliminate Racism" June 1972
20. Racial Justice Institute, Detroit, Mich. 1969
21. Racial Justice Institute, Springfield
22. Minority Pupil Distribution in Springfield City Schools; 1974-75 & 1976-77
23. "Visions" Human Relations Department Newsletter, Oct. 1976 – George Williams Resigns as Director
24. Fall Program of Activities 1971 & Membership Files of Program Participation 7/71
25. Audit Steering Committee Charged with Reporting a Composite Survey of Membership December 1971
26. Packet of Materials from National Board Action Audit for Change – Community Audit
27. "Turbulence in Our Town" Sermon at High Street United Methodist Church, Jan. 16, 1969, by Leonard W. Mann, Minister
28. Materials Used In Effort to Eliminate Racism
29. Non-sex Discriminating Clause Added to Human Relations Charter, April, 1973
30. Action Audit Steering Committee Reports -1971-72
31. "Counteraction" July 1980 Newsletter of National Center for Community Action
32. Materials from National YWCA Board on Combating Racism
33. Memo from National Board re: Kent State Shooting, Vietnam War – Telegrams Sent to United States President Expressing YWCA Views – May 1970
34. Young Women Committed to Action Assembly Materials March 1973
35. Leadership Kit for Community YWCA Action Program 1963

Marguerite Brinkman, 2007
Julie Hale, Adam Headlee, Jackie Folck
Pat Baker, Virginia Warren March/April/May 2017

36. Affirmative Action Program 1973
37. Ohio State Y-Teen Conference 1971
38. Clark Street Branch 1948-1950
39. Clark Street Branch 1937-38
40. Clark Street Branch and Center Street Branch Merge at Center Street Site 1949-50
41. Survey of Facilities and Use 1952-53
42. Report of Program Study and Building Planning Committee- Center Street Branch 1944
43. YMCA-YWCA Joint Building Project, Center Street Branch 1943-47

Small Collections Category
YWCA
Box 15A

Membership
Policies and Lists

1. Membership Drive Printing Orders 1959
2. Membership Policy
3. Membership Material; Dues, Enrollment, Orientation 1966
4. Membership Policies and Practices Handbook – Outdoor Advertising in Springfield 1966
5. Membership Lists (undated)
6. Membership Committee Reports and Plans 1953
7. Membership Enrollment Week Campaign and Membership List 1956
8. Membership Enrollment Plans 1960-61
9. Membership Enrollment Plans 1962
10. Membership List 1967
11. Membership List 1967
12. Membership List 1968-69
13. Membership Enrollment Campaign Materials 1965
14. Membership Lists 1969
15. Membership List 1970
16. Membership Lists June 1970 & June 1971
17. Board of Directors Minutes and Reports 1977
18. Life Members Lists – 1952, 1962, 1971, 1972-73
19. List of Contributing Members – 1960, 1961, 1962, 1963, 1964
20. Tally of Enrollment in Activities 1964
21. Sponsored Membership Program 1971
22. Expired Memberships (undated)

Small Collections Category
YWCA
Box 15B

Membership
Policies and Lists

1. Members Statistical Reports 1951 thru 1953
2. Members Statistical Reports 1953 thru 1958
3. Members Statistical Reports 1978-79
4. Monthly Membership Report Form
5. Roll Call Forms
6. Membership Application Form
7. Fall Membership Committee Meeting 1968
8. Membership Committee Materials 1972, 1973, 1974
9. June 1972 Membership List
10. Membership Committee Materials 1961-65
11. Membership Recruitment 1971
12. Membership Materials 1972-75
13. Membership Potluck 1967
14. Members Meeting Oct. 1976
15. Membership Group Meetings 1972
16. Membership Drive 1964
17. Pledged Members 1980
18. National Board Recommendations for Improving Membership Practices
19. Membership Inquiry 1977
20. Membership Statistical Reports 1977-78

Small Collections Category

YWCA

Box 16

Personnel

1. Personnel Files 1961-1975 (1 of 6)- Acceptance letters, applications, reviews, recommendations, resignation letters, work schedules, and interview forms
2. Personnel Files 1961-1975 (2 of 6)- Acceptance letters, applications, reviews, recommendations, resignation letters, work schedules, and interview forms
3. Personnel Files 1961-1975 (3 of 6)- Acceptance letters, applications, reviews, recommendations, resignation letters, work schedules, and interview forms
4. Personnel Files 1961-1975 (4 of 6)- Acceptance letters, applications, reviews, recommendations, resignation letters, work schedules, and interview forms
5. Personnel Files 1961-1975 (5 of 6)- Acceptance letters, applications, reviews, recommendations, resignation letters, work schedules, and interview forms
6. Personnel Files 1961-1975 (6 of 6)- Acceptance letters, applications, reviews, recommendations, resignation letters, work schedules, and interview forms
7. Retirement 1976-1977- Forms, pamphlets, and retirement plans
8. YWCA Retirement Fund 1969- Forms and policy
9. Personnel Application Forms 1973-1974
10. Personnel Applicants 1969-1974 (1 of 2)- Completed application forms, letters of inquiry, interview forms, and typing tests
11. Personnel Applicants 1969-1974 (2 of 2)- Completed application forms, letters of inquiry, interview forms, and typing tests
12. Personnel Committee Meeting August 27, 1974
13. Job Descriptions 1968, 1970, 1972-1974
14. Staff Roll Call 1945-1974- Roll call forms, instructions, and job classification chart
15. Profile of a Good Supervisor- Adopted from "The Personnel Manager" Supervisor Management January 1960
16. Personnel Administration 1965- Executive Director Criteria
17. Personnel Appraisal Form #4, 1968
18. Personnel Appraisal Form #3, 1968
19. Personnel Appraisal Form #2, 1968
20. Professional Training, Scholarships, and Recruiting 1966-1969
21. Personnel Training 1969-1970, 1972-1974- Training programs and pamphlets
22. General Staff Personnel Policies
23. Industrial Salary Survey 1971
24. Vacancy Registration Form and Placement Form 1964, 1969, 1973
25. On Call Personnel 1971-1972- Applications, letters of employment, and responses from references
26. Resumes 1974
27. Discussion Leadership- Informative guides for discussion leaders
28. Personnel File 1979 (Raymond Shirk)- Application, Leave and Attendance Record

Marguerite Brinkman, 2007

Julie Hale, Adam Headlee, Jackie Folck

Pat Baker, Virginia Warren March/April/May 2017

29. Personnel File 1978 (Karen M. Slusser & Sherif D. McCray)- Resumes
30. Personnel File 1976-1978 (Rene S. Wade)- Application, letter of resignation, memos, and request for reconsideration
31. Application 1978 (Agnes Lindemann)
32. Personnel File 1976-1978 (Izle Marie Elliott)- Application, letter of resignation, and memos
33. Personnel File 1978 (Ronald Griffin)- Attendance record, and resume
34. Application 1978 (Barbara Ann Brooks)
35. Personnel File 1974-1978 (Susan Panter)- Letters of recommendation, attendance record, program committee minutes, program director job description, memos, and appraisal
36. Personnel File 1974-1978 (Reba Hidy, Loretta Boord Jenkins, Becky Besecker, Lissa Clements)- Personnel records and notes
37. Personnel File 1978 - Applications, personnel records
38. Maintenance Personnel 1977-1978- Correspondence and attendance records
39. Kitchen Personnel 1976-1978- Personnel records, applications, attendance record, and letters
40. Personnel Policy for Clerical Staff
41. Staff List with Emergency Contacts
42. Springfield Day Care Volunteers
43. Charlene Minter Material 1980- Memos, training bulletins, training requests, meeting minutes, correspondence, expenses, personnel policies
44. Personnel Committee Minutes 1953
45. Instructor Agreements 1967-1968
46. Instructor Agreements 67-69- Instructor lists, photograph, and volunteer description
47. Staff Members 1967-1974
48. Staff Memos 1969-1970, 1972
49. Hiring and Employment Information 1972-1973- Organization chart, Study of YWCA Professional Staff Salaries, pre-employment inquiries, application form
50. Program Dr. Job Description
51. Personnel File 1976 (Joyce Lynn Crew)
52. Personnel File 1975-1976 (Shelley S. Morgan, Pearl L. Pettigrew, Charity M. Refour)
53. Personnel File 1975-1976 (Milne Kintner-Dee)- Application, memos, and resignation letter)
54. Resignation Letter 1976 (Melvene O. Carter)- There is also a thank you letter from Patricia A. Turner
55. Personnel File 1975- Application, notes, employee attendance, and financial report
56. Staff Schedules 1971-1973- work and vacation schedules
57. Instructor Personnel 1969, 1972, 1974- Instructor lists and schedules
58. Personnel File 1965-1968, 1970, 1974- Letters of resignation, interview forms, performance reviews, notices, and job descriptions
59. Personnel File 1973-1974 (Loretta Ann Jenkins and Therese A. Rusenko)- Applications, resume, letter of employment, and reference interviews
60. Personnel File 1968-1973- Applications and reference interviews
61. Residence Project 1972, 1975, 1977- Policies, resumes, and correspondence

62. Vacancy and Volunteer Forms 1956-1957- Executive director job description, application for funds and Residence Center agenda 1974, volunteer contacts, and publicity
63. Staff and Volunteer Information 1968, 1980- Code of ethics, organization chart, volunteer responsibilities, staff leadership training, and meeting minutes
64. Personnel Policies for General Staff 1970
65. Inter-Office Memo 1980- Memos and blank request for purchases forms
66. Personnel Committee Material 1967-1969- Agendas, Personnel Administration Manual, and policies
67. Job Description for Program Activity and Outreach Coordinator
68. Notice for Training Workshop 1978
69. Volunteer Leadership 1968- Poem
70. Volunteers 1970-1971, 1974-1975- Manual for Volunteers, applications, and memos
71. Material used for Seminar in Supervision for Public Welfare Supervisors
72. Personnel Committee 1962-1965- Minutes and agendas
73. Personnel Committee 1954- Agendas, salary reports, and staff lists
74. Personnel Committee 1955-Agendas, minutes, and salary reports
75. Volunteer Ethics Code 1968
76. Volunteer Responsibilities 1968
77. Staff Hiring and Resignations 1957-1964
78. Staff Hiring and Resignations 1955-1964- Letters of resignation and employment, application, and memos
79. Front Desk Volunteers Registration Sheet 1980
80. Front Desk Reference Book 1980- HPER schedules, front desk procedures, programs
81. Staff Meeting 1978- Annual Report of Participation Statistics, program checklist, and attendance sheet
82. Youth Career Development Services Time Sheet
83. Professional Staff Personnel Policies

Staff to Staff Newsletters 1967-1974

Retirement Fund 1968-1970- Pamphlets, savings and securities plan, memos, applications, and policies

Retirement Fund 1948-1957- By-laws, policies, and letters

Small Collections Category
YWCA
Box 17

Personnel

1. Volunteers' Handbook
2. YWCA Staff Meetings –Oct.15, 1976 and Oct. 25, 1977 and Oct. 1978
3. Retirement Fund and Savings and Security Plan for Non-Secretarial Employees 1960-65
4. Lawsuit Filed Against YWCA and Sheehan Vending Service May 1964
5. Personnel Committee Minutes 1970-1969-1968
6. Personnel Committee Minutes 1971-1972
7. Personnel Committee Minutes 1973-1974
8. Personnel Committee Minutes 1976-1977-1978
9. Staff Meeting Minutes 1970
10. Staff Meeting Minutes 1966-1967-1968
11. Staff Meeting Minutes 1969
12. Staff Meeting Minutes 1971-1972-1973
13. Staff Meeting Minutes 1974-1975-1976
14. Staff Meeting Minutes 1973-1974
15. Staff Meeting Minutes 1969-1970-1971-1972
16. Health, Physical Education, Recreation Committee Minutes 1971-72-73-74-75-76-77
17. HPER Committee Meetings Minutes 1967-68-69-70
18. Personnel Committee Minutes 1977-78
19. Staff Lists and Job Descriptions 1977-78-79
20. Personnel Policies 1959
21. Professional Staff Policies 1967
22. Day Camp Information 1968-69
23. Wage and Tax Statements 1979
24. Information from Council of Ohio YWCAs 1974-75
25. Instructor's Information Cards
26. Staff Employment Guidelines
27. Retirement Fund Information 1976
28. Job Duties
29. Custodial Duty Checklist (undated)
30. Municipal Court Proceedings Involving Employee Marva Jones 1976-77
31. Municipal Court Proceedings Involving Employee Melvane Carter 1975-76
32. Personnel File on Patricia Stevens 1975
33. Contracts for Instructors 1974-75
34. Contract Form for Instructors
35. Salary Increases 1965
36. Personnel Applications 1978-79
37. Department of Labor Forms 1978
38. Secretarial Requisition Form 1980
39. Instructor Application Form

Marguerite Brinkman, 2007
Julie Hale, Adam Headlee, Jackie Folck
Pat Baker, Virginia Warren March/April/May 2017

40. General Foreman Job Description
41. Instructor Class Form
42. Fair Labor Standards Act 1967
43. Advisors' Training Material 1962
44. Volunteers' Time Sheets 1974-75
45. Volunteer Training
46. Committee Job Descriptions
47. Volunteers' Orientation Materials
48. Volunteers for Handicapped "Can Do" Program
49. HPER Materials Available From National Board 1969
50. Letter from Field Consultant 1978
51. Letter from Jane Roark to Mr. Hites 1980
52. Ann Kutchman Personnel File 1979
53. Absentee Notes 1976-77
54. "Staff to Staff" National Newsletters 1967-69
55. "Staff to Staff" National Newsletter 1963-66
56. "Staff to Staff" National Newsletter 1967-74
57. Retirement Fund 1967-70
58. Retirement Fund 1948-57

Small Collections Category
YWCA
Box 18

Personnel, Plant & Equipment, Maintenance & Housekeeping

1. Instructor Insignias
2. National Correspondence 1967-70
3. Staff Training Materials
4. Staff Meeting Minutes and Memos from Executive Director 1977
5. Staff List 1976-77
6. Personnel Correspondence 1978, 1979, 1980
7. Work Incentive Program (WIN) Materials 1974-78
8. Volunteer Registration Form
9. Duty Charts for Maintenance 1969
10. Pool Maintenance Forms
11. Maintenance Checklist (Boiler, Ventilating and Filtering System)
12. Checklists for Building and Equipment Workers
13. Room Rental Fees (undated)
14. Proposed Major Equipment and Supplies List (undated)
15. Week-end Summer Closing Requests to Police Department and Post Office 1978
16. Business Contracts with Ohio Bell, Pepsi Cola, Joe Garry Plumbing 1967-74
17. Summer Day Camp Program
18. Request to Noonan Foundation for Purchase of Tables and Chairs 1978
19. Memo Concerning Building Manager Position 1978
20. Bids in Repair
21. Building Committee Reports 1953-1965
22. Building Repairs Reports 1960
23. Sidewalk Repair 1963
24. UAF Building Policy 1960
25. Fire Regulations 1976
26. Inspection Reports 1978
27. Inspection Reports 1971-1973
28. Facilities Inspection Report 1974-1975, 1977
29. Property Line Dispute 1964
30. Parking Material 1970-1971
31. Lathem Time Clock 1979-1980
32. Water Boiler Schematic
33. Equipment and Hair Dryers (1953-1967)
34. Program and Building Planning Committee Report 1944
35. Program and Building Planning Committee 1937
36. Book—Building Manual (*A Building Manual for the YWCA: Part 1*)
37. Columbia Gas Co. Plastic and Equipment 1977
38. Inventory 1964-1965 (Plant & Equipment)
39. Repairs 1978-1979 (Plant & Equipment)

Marguerite Brinkman, 2007
Julie Hale, Adam Headlee, Jackie Folck
Pat Baker, Virginia Warren March/April/May 2017

Small Collections Category

YWCA

Box 19

Program

Teen & Adult Clubs

1. Teen Troubles: Drugs & Others
2. Young Adults
3. Y-Teens-World Fellowship 1968
4. Y-Teens-Money Making
5. Y-Teens-Vacations
6. Y-Teen Materials
7. Y-Teens Service Projects
8. Youth & Community (Guides and handouts)
9. National Convention Y-Teen 1970-1971
10. Cheerleading 1974-1976
11. Y-Teen Worship 1965-1968
12. Recruitment Y-Teens
13. Youth Committee 1970-1974 (Roll Call and Minutes)
14. Youth Committee 1967-1970 (Agendas, minutes, and reports)
15. Advisory for Youth Activities
16. Youth Group Correspondence 1969-1975
17. Y-Teens 1963-1964 (Teen-age Reports)
18. Who's Who Among American High School Students 1978
19. History of YWCA-Teen
20. YWCA/Wittenberg (Well-Rounded Youth Program Led by Witt. Students 1950)
21. Teen Round Table, Ohio All Staff Conference 1973 (Big Sister's Program)
22. Pamphlets & Booklets Concerning How to be a Young Lady
23. Interest Questionnaire 1964
24. Booklet for Pregnant School Girls
25. Article "The Challenge of Choice for Youth"
26. Teen Programs
27. Fashion Material 1955-1957 (Programs, Fashion Show Work Book, and Scripts)
28. Springfield Youth Articles
29. Article on Teenagers
30. Ohio State Y-Teen Conference 1968-1969 (Publicity-communications, handbook, and responsibilities)
31. Ohio Teenage Roundtable Material 1967-1972 (Minutes, notices, and programs)
32. Y-Teen Week Program 1971-1972
33. Youth Committee Material 1967-1969 (Reports and agendas)
34. Y-Teen and Public Affairs
35. Y-Teens (Jr. High)-Teen Scene (Minutes, attendance, and members)
36. Jr. High Y-Teen Material 1968

Marguerite Brinkman, 2007

Julie Hale, Adam Headlee, Jackie Folck

Pat Baker, Virginia Warren March/April/May 2017

37. Pre-Teen Club List
38. Teenage Committee Agenda & Minutes 1953-1960
39. Teenage Program Meeting Agenda & Minutes 1953, 1961-1964
40. Y-Teen Minutes & Material 1949-1965
41. "Body Shop" 1980
42. "Ann-Funk" Exercise "50 and Over" (Membership lists, expiration date list, and attendance sheet)
43. Men & Women's Clubs (Lists of Clubs and Members)
44. Adult Programs
45. Adult Programs 1970-1971 (Minutes and Agendas)
46. Adult Programs 1966-1969 (Minutes and Agendas)
47. Adult Programs-Flyers
48. Adult Club- Literary Club Minutes 1948-1949
49. Adult Club- Literary Club 1950-1951
50. Adult Clubs- Literary Club Minutes 1952-1954
51. Adult Clubs- Literary Club Minutes 1955-1957
52. Adult Clubs- Literary Club Minutes 1958-1960
53. YWCA "Residence Project" for Juvenile Women, 1970s

Small Collections Category
YWCA
Box 20

Program
Fitness, Education, Handicap

1. Swimming pupils
2. Swimming & various class schedules 1968-1971
3. Swimming program & progression 1966
4. Swimming & Health budget 1967-1971
5. Swimming & Health budget 1971-1973
6. Swim Instructor's Correspondence 1967-1972
7. Pool & water care
8. Swimming & correspondence 1964-1977
9. Pool rental forms & Fitness
10. HPER correspondence 1965
11. Swimming & health project 1972-1974
12. Swim-A-Thon 1978
13. Swimming & Water Safety manuals
14. Springfield Swim Club 1964-1966
15. Swim-A-Long 1978
16. HPER reports 1964-1965
17. HPER reports 1974-1976
18. HPER reports 1977
19. HPER reports 1978
20. Health & Welfare Club 1967-1968
21. Health Education Handbook 1951
22. "CAN-DO" Project for the handicapped
23. "CAN-DO" CETA proposal
24. Handicapped Services
25. Handicapped equipment
26. Programs on Aging 1977
27. Substance Abuse
28. Health education
29. Autism
30. Comprehensive Crime Endorsement
31. Anti-poverty programs
32. Job Corps for Women
33. Student unrest 1969
34. Interpretive Program 3/12/1973
35. Neighborhood Youth Corps 1972-1973
36. Neighborhood Youth Corp Material 1972
37. Neighborhood Youth Corps Projects 1972
38. Neighborhood Youth Corps 1970-1971

Marguerite Brinkman, 2007
Julie Hale, Adam Headlee, Jackie Folck
Pat Baker, Virginia Warren March/April/May 2017

39. Neighborhood Youth Corps 1969
40. Sex Education 1969
41. Sex Education
42. Relationships
43. RIF Material
44. Hostels
45. International Study Programs: Asian Focus 1977-1979
46. Fun Bunch Day Camp 1975
47. Teacher's Telephone Guide 1964 (Teaching Aid to Communication)
48. PWP Newsletter "Parents Without Partners" 1973
49. Christmas
50. 1979 Nostalgic Fashion Show
51. Costumes from Around the World 1963
52. Brochure "Human Services Guide" 1979
53. Financial Statement and Supporting Material 1977-1978
54. Booklet "Pathway to Fulfillment for the Mentally Retarded of Clark County"

Small Collections Category
YWCA
Box 21

Program
Camp, Parties, Worship

1. Camp WY-CA-KEY 1980
2. Camp
3. Big Sisters Material 1969
4. At Home Program Material 1968
5. Welcome Wagon Program
6. Camp Fire Girl Facts
7. Clark County 4-H Advisors 1967
8. Girl Scout Material 1962-1964
9. Golden Buckeye Card Program
10. Day Care Letter 1978
11. Day Care Notes
12. Child Care and Day Camp
13. Babysitting 1976
14. Preschool Program Information
15. Bible Study Package
16. Worship Material
17. Project Woman Material 1977
18. Education Material
19. "I Am Woman" Material 1975
20. Women's Bureau Publications 1970
21. Women's Liberation 1970
22. Federal Women's Program 1972
23. Parties
24. Party Aid Guide
25. Citizenship
26. Higher Education: Colleges and Universities 1966-1968, 1976
27. Pre-College Sessions
28. Literary Club Record Book 1965-1969
29. Literary Club- Old Records 1958-1960, 1966-1969
30. Ohio Bingo Code 1980
31. Bingo Forms
32. Bingo Material
33. Bingo Inventory 1979
34. Bingo Records and Supplies 1977-1978
35. Night Bingo Reports 1977-1978
36. Song Sheets
37. Elementary Chorus 1971
38. Sheet Music

Marguerite Brinkman, 2007
Julie Hale, Adam Headlee, Jackie Folck
Pat Baker, Virginia Warren March/April/May 2017

39. Gertrude Stein Music 1969-1971
40. "Sing Along the Way" Music Books
41. Program Statistics: Dance 1978-1979
42. Ballet Terms 1977
43. Dance Class Lists
44. Dancing
45. Crafts 'N Things 1979
46. Dialogue Programs 1968
47. Dialogue Groups 1968
48. "Know Your Car" – Maintenance tips and articles
49. Recreation, Informal Education 1974-77
50. Classes, Children's Home 1972
51. UNICEF Material 1960
52. Clubs 1967-71
53. Program Committee Minutes 1975-76
54. Programs 1967
55. Programs 1975-76
56. Fencing Attendance Sheet
57. "Project You" Material 1970-71
58. "Saturday Fun Bunch" Program 1974
59. Sewing Class List 1969-70
60. Sugar 'n Spice Club List
61. Saturday Explorers 4th-6th Grade 1965
62. Judo Club
63. Pepsi Club
64. "Cooking For Kids" Materials
65. Creative Arts
66. "WIN" Program 1973-74
67. W.I.N. Attendance Record
68. Trips & Tours 1969-73
69. National Forum on Women 1975
70. Child Care
71. "Political" Information of YWCA (Finances, Board Info) 1975-80
72. Children's Services
73. Disco-Thon 1980

Small Collections Category
YWCA
Box 22

Program, Plays, Administration

1. Programs and Party Suggestions
2. Programs – Various Clubs
3. Song Sheets
4. Service Projects
5. 1974 Annual Meeting Program/1977 YWCA Week of Prayer
6. Annual Meeting Programs 1954-67 and 1977
7. Class Schedules and Forms 1970
8. Standards and Mission Pamphlets
9. Program Resources and Suggestions 1968
10. Program Unit Plans Forms
11. Program Unit Plans Forms
12. Summer Activities 1970
13. Staff Training Material
14. Program Priorities 1964-67
15. Skits for Special Occasions
16. New Neighbors Program June 1974
17. Class Schedules (undated)
18. Programs for Children with Special Needs Correspondence to Teachers 1980
19. Handicapped Can Do Program
20. Community Welfare Council Meeting Minutes 1970
21. Program Evaluation Forms 1970-71
22. Spring Schedule 1980
23. Program Booklets 1973,1976, 1978
24. Program Booklets 1967-1971
25. Program Guides
26. Installation and Recognition Ceremony Materials
27. Ohio Conference Materials -- All-Staff Conference 1965 and Y-Teen Conference 1970
28. Program Brochures 1954 to 1966, 1975 to 1979
29. Wittenberg Work-Study Material for Student Employment 1971-73
30. Leadership Training Booklet 1980
31. Association Review Reports 1971
32. Room Rental Log 1980
33. Handicapped Can Do Program Correspondence 1979
34. Crafts and Things Holiday Sale 1975
35. Agencies and Businesses Directory
36. Program Evaluation Criteria
37. Association Reviews 1972
38. Building Facilities Rental Monthly Reports for 1979
39. Program Unit Plans Forms 1973-74

Marguerite Brinkman, 2007
Julie Hale, Adam Headlee, Jackie Folck
Pat Baker, Virginia Warren March/April/May 2017

40. Program/Public Policy Papers 1972
41. AA Program Policy Report 1973-1976
42. Program Committee 1975-1976
43. Program Planning 1973-1975
44. Programs 1975-1979
45. Program Planning 1971-1972
46. Flyers & Programs 1971-1972
47. Program Planning 1968-1970
48. Summer Program 1966
49. Program Planning Committee 1959-1973
50. Narrative Reports 1968-1970
51. Class Registration 1980
52. Minister's Breakfast 1978
53. Decorating Ideas
54. Mediations
55. Open House Program Material 1967
56. Program Hanging of the Greens
57. Program 1945
58. Play Bill "When Patty Went to College" 1915
59. Wizard of Oz
60. Plays
61. Fun with Puppets 1970

Small Collections Category
YWCA
Box 23

Publications, National Council, and Public Affairs

1. National Council on Illegitimacy
2. New York and Ohio's Tour Guide & Map (Also Ohio's Man on the Moon booklet/Neil Armstrong's history)
3. Bibliographic Aids Flyers & Brochures
4. Flyers 1957-1965
5. Pamphlets
6. Publications 1973-1979
7. Publications 1973-1976
8. Interchange Magazine
9. Brochures
10. Public Affairs Legislative Bulletin 1963-1973
11. Resources – Publications, List, Etc.
12. Flyers & Brochures
13. Safety Brochures
14. Tipp Novelty Co. Catalogs 1964-1967
15. Publications 1967
16. Oesterlen Pamphlet
17. "Treasure Chest" Booklet 1964
18. "Interchange" Paper 1980
19. Concept Magazine 1978
20. ETO News 1980
21. YWCA Cookbook 1940
22. Newsletter "The Springfield Gleam" 1938
23. Registration Forms 1975
24. Different Form
25. Long Distance Call Forms
26. Receipt Forms
27. Purchase Order Request
28. Petty Cash Form
29. Clerical Addresses 1977
30. Forward Planning Associates
31. Glossary of terms used in discussion of racism
32. Yoga Poses
33. Sketch of YWCA
34. Winter Term Fees 1957-1958
35. "The 1980 Census Benefits You"
36. Licking County YWCA Brochure
37. Religious Coalition for Abortion Rights
38. City Sesquicentennial News-Sun Edition Sept. 30, 1951

Marguerite Brinkman, 2007
Julie Hale, Adam Headlee, Jackie Folck
Pat Baker, Virginia Warren March/April/May 2017

39. Civic Directory with Map, Compiled by Springfield Chamber of Commerce 1949
40. Ohio Driver License Examination Pamphlet 1947
41. Map and Guide for Springfield 1949
42. International Harvester Booklet 1949
43. Crowell-Collier Visitor's Pass 1947
44. "Miss Springfield Born 1799" Address by George Winwood Jr. to Greater Springfield and Clark County Association – History of Springfield 1799-1947
45. YWCA Historical Tour of Springfield (undated)
46. Crowell-Collier "The Springfield Operation" Article
47. Springfield Model Train Exhibit at YWCA (undated)
48. United Way Newspaper Articles 1975 "Changes Sought"
49. Springfield Community Schools – Adult Education – 1978 Class Schedule
50. Neighborhood Church Medical Clinic, Linden Avenue
51. Community Welfare Council Annual Meeting 1975
52. International Harvester Special Human Relations Open House Oct. 14, 1976
53. Springfield Opportunities Industrialization Center Brochure 1978
54. Center for Creative Change, St. John's Lutheran Church
55. Neighborhood Housing Services
56. Springfield Human Relations Department Newsletters "Vision" 1976, 1977, 1978
57. Clark County Technical Institute Agreement with YWCA 1967
58. City Hall Dedication Program June 2, 1979
59. Articles Relating to the YWCA and Teenagers 1947, 1951, and 1960
60. Publicity Material (Announcements, news releases, flyers, and publicity information)
61. Publicity Material (Programs, news releases, flyers, and newspaper clippings)
62. Photo Copies of Newspaper Articles and Advertisements 1975-1976
63. Information on the Communications Gap Between the Generations 1966, 1969
64. Publicity 1967-1972 (News releases and newspaper clippings)
65. Clark County Juvenile Court Annual Report 1972
66. Newspaper Clippings (YWCA Notes and other articles relating to the YWCA)
67. Newspaper Item- Trial- Honore Thompson Murder Feb. 13, 1963
68. Newspaper: Ordinance Amendment 1973
69. Springfield Facts ca 1960 (Pages from book or magazine)
70. Publicity Guidelines
71. YMCA Newspaper Clippings and Brochure
72. News Releases 1974-1975, 1978-1979
73. Booklet- How to Plan and Publish a Mimeographed Newspaper
74. 1980 Spring Schedule (HPER Schedule)
75. Public Relations 1968-1971 (Public Relations Committee Minutes and Agendas, Programs, Flyers, and Calendars)
76. News Release and Bingo Seminar Information 1977-1978
77. Public Affairs Newsletter 1970-1971
78. International Affairs Seminars 1970-1971
79. Public Affairs Committee 1970-1972 (Minutes, Agendas, and Policy)
80. Public Affairs Committee & Material 1958-1960, 1965 (pamphlets, newsletters, photocopied news clippings, agendas, minutes)

Marguerite Brinkman, 2007
 Julie Hale, Adam Headlee, Jackie Folck
 Pat Baker, Virginia Warren March/April/May 2017

81. Public Affairs 1974-1977 (Newsletters, Ohio Civil Rights Commission Articles, and Public Policy Committee Minutes)

Marguerite Brinkman, 2007
Julie Hale, Adam Headlee, Jackie Folck
Pat Baker, Virginia Warren March/April/May 2017

Small Collections Category
YWCA
Box 24

**Public Relations, Community Information, Publicity Material, and Regional-National State
Conferences**

1. Materials For Public Affairs Committee 1971-1972
2. Public Affairs Programs Registration List 1970
3. Public Affairs Committee & Education 1969-1970 (Reports, Guidelines, Letters, School Voting Issues, Mailings, Newspaper Clippings, Pamphlets)
4. Public Affairs Approximately 1953-1969 (Pamphlets, Booklets, *Life* Magazine, and Newsletter)
5. Public Affairs Newsletter 1969-1972 (Political Responsibility Bulletins)
6. Public Affairs Resources (Newsletters, pamphlets, booklets, and guides about social issues)
7. Public Affairs Newsletter 1980
8. Ohio Public Affairs 1964-1965 (List of State Senate and House Members, Evaluation of Nursing Home Situation in Springfield, Ohio Public Affairs Conference, Women Voter Registration)
9. Public Relations Handbook
10. Questionnaire
11. Public Affairs- Gun Control 1973, 1975 (Articles, Newsletters, Newspaper Clippings, and Pamphlets)
12. Springfield Human Relations Report 1971-1972
13. Public Behavior and Personality
14. Labor Market Data for Clark County
15. Springfield Industrial Directory 1949
16. Census (1970) Implications Seminar April 26, 1972
17. Fallout Shelter Material 1963 (Fallout Shelter License or Privilege and Floor Plans)
18. YMCA-YWCA Relations 1960, 1966
19. Community Welfare Council 1951-1960, 1964-1965 (Reports, Organization Charts, Constitution and By-laws, Minutes, List of Delegates, and Objectives)
20. Community Welfare Council Annual Report 1964
21. Metropolitan Housing Authorities in Ohio
22. Division of Police Annual Report 1967
23. Salvation Army Woman's Auxiliary 1965
24. *Time* Article on Religion 1969
25. School of Practical Nursing 1949
26. Community School Newsletters & Brochures 1968-1971
27. Metro Ministry Priorities & Juvenile Services Committee 1972
28. A Commissioned Study 1965
29. *YWCA Interchange* Feb. 1978 Vol. 5 No. 2
30. Community Welfare 1975-1977 (Springfield Urban League, Job Preparation, Social Services and Public Assistance, Social Security, and Mental Health)

Marguerite Brinkman, 2007
Julie Hale, Adam Headlee, Jackie Folck
Pat Baker, Virginia Warren March/April/May 2017

31. National YWCA Structure 1968
32. Meeting Notes (Staff Meeting Notes, General Notes, and Life Members Notes)
33. National Certification Material
34. National Board of the YWCA Memorandums 1980
35. Report of the National Conference for YWCA Program Staff 1979 (Update on the Youth Act of 1980)
36. 28th National Convention Material 1979
37. HPER, ENCORE, and the YWCA Magazine 1973, 1977-1979
38. National Association Review Team Report 1978
39. National YWCA Week April 22-28, 1979
40. National Board of the YWCA Report on Financial Statements 1975
41. National Teen Organization Material 1972-1974 (Minutes, Memos, and Brochure)
42. Booklet "Who's Who on the Ballot" 1973 National Convention
43. National Convention March 26-31, 1973 San Diego, California
44. Policies and National Board Correspondence 1973
45. Annual Statistical Report Revision Forms 1973-74
46. Working Papers to Prepare for 25th National Convention 1970
47. Literature from 14th (1967) and 25th (1970) National Conventions
48. National YWCA Week 1968,1969,1970
49. National Conference Central Region Information 1969
50. National Youth Conference on Natural Beauty and Conservation 1966
51. National YWCA Week 1964, 1965, 1967
52. International Training Institute Information 1969
53. National Staff Visit 1969
54. 24th National Convention Material 1967
55. Publicity Releases for 1964 National Convention
56. Annual Participation Statistics Report to National Board 1962-1964
57. National Support Information 1958-59
58. Annual Report of National Board 1955,1958,1959,1960,1961,1962,1963,1964,1965
59. Audio Tape-Community Support of National Association
60. Inventory of Needs for Residence, Activities, Kitchen, Building, Office June 1968
61. Board of Directors Minutes, May 13, 1970
62. Employment Confirmation Letters December 1979
63. Program Reviews, Goals, Actions 1978

Small Collections Category
YWCA
Box 25

Regional, Regional, State Conferences
Residential Program

1. National Support Committee 1945-50
2. National Convention Booklet 1940
3. National Convention Booklet 1934
4. National Convention Booklets 1970
5. Ohio All-Staff Conference 1977
6. Ohio Council Material 1971-78
7. Women's Energy Forum 1980
8. Health Education Department Evaluation 1938-39
9. Area Meetings Material 1978
10. Ohio Council Meetings Material 1977
11. Ohio Commission on the Status of Women 1976
12. Team Visit from Ohio Council 1974
13. Ohio Citizens' Council Assembly 1974
14. Ohio All-Staff Conference Minutes 1973
15. Ohio All-Staff Conference 1972
16. Council of Ohio Material 1968-71
17. Ohio Y-Teen Summer Conference 1968
18. YWCA Neighborhood Meeting for Central Region 1968
19. Ohio Council Exploratory Committee 1968
20. Ohio Conference of Executive Directors and Presidents 1962
21. Staff Rosters of Ohio Cities 1962, 1965, 1972, 1973
22. Conference of Southern Ohio for Business and Professional Women of the YWCA 1936
23. Meeting of Executive Directors of Mid-States Region 1980
24. Brochures for "Down on the Farm" Summer Fun 1970s: Green Meadow Farm, Long Shot Acres, Aullwood Audubon Center, Smucker Farm, Shady Meadow Farm, Davenport Recreation Park, Brasada Spur Ranch, Meadow Lake, Piatt Castles, Marmon Valley Farms, Brehm's Farm, Glen Helen
25. "Staff to Staff" Newsletter and YWCA Magazine 1966-71
26. Guide for the Planning and Construction of HPER Facilities in Community YWCAs 1965
27. National Young Adult Conference Report 1970
28. Week of Prayer and World Fellowship Brochure "Listen" 1968-69
29. Women's Job Corps Extension Residence Program Brochure
30. Fall Membership Meeting Program 1969
31. Outstanding Young Woman Award Information from Jaycee Women 1980

Marguerite Brinkman, 2007
Julie Hale, Adam Headlee, Jackie Folck
Pat Baker, Virginia Warren March/April/May 2017

32. Twenty-Fifth National Convention April 1970
33. Enrichment Series 1980-81
34. Responsibilities for YWCA Leadership 1968
35. Public Relations Workshop Memo 1970
36. Activity Ticket for Resident Girls Information 1968
37. Treasurer's Report – May 31, 1971
38. Program Priorities 1970-71
39. UNICEF Material
40. United Nations Brochures and Information
41. World Fellowship Program 1967-68
42. World Mutual Service Week 1978
43. International Training Institute – US and Canada 1965
44. World Fellowship Material 1962-66
45. Vietnam War & Peace 1969-1971
46. Peace Corp 1967-1969 (*The Peace Corps Reader*, booklets, and pamphlets)
47. Career Information- Social Work, YMCA, & Women's Bureau 1957-1958
48. Choosing A Career
49. Who's Who Among American High School Students 1980 (Also includes scholarship application and letter about financial support of the National Board)
50. Catalog: YWCA of the U.S.A. 1977
51. YWCA of Licking County 1980
52. The Mid-Ohio Health Planning Federation Clark County Comprehensive Health Survey 1970 (no folder)
53. Policy: Residence Forms
54. Residence Policies 1965-1969 (Room rates, rules, and reports)
55. Residence Reports 1964-1965
56. Residence Reports 1975-1978
57. Day-Night Notes May-June 1977
58. Day-Night Notes August 1977

Small Collections Category
YWCA
Box 26

Regional-National Residence Policies & Day-Night Notes

1. Residence Memo
2. Operation Big Sister 1970-1971
3. Residence Policy
4. Residence Program 1972-1974 (1 of 2) (Policies, roll call, residence council meeting minutes and agendas, program goals, environmental impact report, budget)
5. Residence Program 1967-1972 (2 of 2) (Policies, roll call, residence council meeting minutes and agendas, program goals, environmental impact report, budget)
6. Residence Program 1968-1973 (Ad Hoc Committee Report, program goals, meeting minutes, notices, room rates, and surveys)
7. Residence Room Rent
8. Ordinance- "Hotel Accommodations Excise Tax" 1978
9. Residents Duties
10. Food Services 1941-51 (Inventory, food service reports, and budgets)
11. Proposed YWCA Residence Center 1972-1974
12. Day-Night Notes April-May 1977

KEEP AT END
Small Collections Category
YWCA
Box 27

Photographs

1. Pictorial Representations of Municipal Services, 1959-1961
 1. Clark County Fair model and map display at the County Fair, 1960
 2. Officials at City of Springfield display at the Clark County Fair
 3. City of Springfield and Urban Renewal display at the Clark County Fair
 4. Two individuals standing at the City of Springfield display at the Clark County Fair
 5. Numerous individuals at the City of Springfield display at the Clark County Fair in 1960
 6. Bridge with a car crossing
 7. North Fountain Ave. approaching Warder Street facing south, Wren's sign visible
 8. Bechtle Ave. bridge over Snyder Park from park road
 9. Bechtle Ave. bridge over Snyder Park, numerous vehicles
 10. Building under construction
 11. Building under construction
 12. Two men looking over an instrument
 13. Police department instructional class in 1960
 14. Urban Renewal meeting in 1959
 15. Two men in police department laboratory
 16. Urban Renewal meeting in 1959
 17. Urban Renewal meeting in 1959
 18. Two men, looking at a dilapidated property, one a building inspector, and one from legal department
 19. Two men, looking at a dilapidated property, one a building inspector, and one from legal department
 20. Two men, looking at a dilapidated property, one a building inspector, and one from legal department
 21. Fire station no. 6 on Ludlow Avenue
 22. Central fire station on Fountain Avenue
 23. Aerial view of Route 40 bypass, looking east from west end of city
 24. Boy Scouts Golden Jubilee at Clark County fairgrounds in 1960
 25. Urban Renewal Committee in 1961
 26. Springfield City Commission in January 1961
 27. North Fountain Avenue bridge looking southwest
 28. Student nurses with patient
 29. Student nurses with patient
 30. Student nurses with patient
 31. Student nurses with patient

Marguerite Brinkman, 2007
Julie Hale, Adam Headlee, Jackie Folck
Pat Baker, Virginia Warren March/April/May 2017

32. Washington Street from Fountain Avenue looking west; Model Cleaners on north side, rear od Ridenour Poultry
 33. Negative showing removal of train tracks from Washington Street
2. Springfield Scenes
1. Old Fountain Avenue bridge, removed in 1959
 2. New Fountain Avenue bridge, looking west
 3. Construction on Limestone Street bridge
 4. Construction on Limestone Street bridge
 5. New Limestone Street bridge
 6. New Limestone Street bridge, looking toward Kissell Building
 7. Work on Mill Run
 8. Work on Mill Run
 9. Work on Mill Run
 10. Work on Mill Run
 11. Springfield Art Museum, looking south
 12. Sign for Urban Renewal and South Fountain Avenue
 13. Elderly high rise housing
 14. Work on Mill Run
 15. Bricks coming off building on East High Street between Limestone and Springs Streets, Bancroft Hotel and Tot Shop signs visible
 16. Numerous city officials and other individuals in twenty-two small photos
 17. Twelve small photos around Springfield
 18. Thirteen small photos of school activities
 19. Eleven small photos of safety services
 20. Lehman Dry Cleaners
 21. Fred Hughes and unidentified man looking at a map
 22. Five city commissioners: Robert C. Henry, Maurice K. Baach, C. J. Waterman, Ivo J. Schroeter, E. Dean Spragg
 23. Two men with a machine working on street
 24. Building being razed and "Link-Hellmuth Real Estate" water tower falling
 25. West Main Street between Wittenberg and Center Streets,; Schmidt Drugs and Corn's Palm Grill visible, in October 1970
 26. Four small photos from "State of the City" meeting
 27. Nine small photos from "State of the City" meeting
 28. Nine small photos from "State of the City" meeting
 29. Sign, "Welcome to Springfield Municipal Airport"
 30. Skaters in Snyder Park in 1961
 31. Three individuals at Halfway House
 32. Two female artists at the Art Center
 33. Wittenberg students working outdoors
 34. Group standing at Clark County Fair booth
 35. Man standing at Clark County Fair booth
 36. City truck holding numerous recovered, stolen bikes
 37. Mayor Robert Burton, Robert Pyles, and two baseball players
 38. Mayor Robert Burton with four unidentified individuals

39. Mayor Robert Burton with three unidentified individuals
 40. Mayor Robert Burton with several individuals with shovels at groundbreaking
 41. Mayor Robert Burton standing at lectern
 42. Mayor Robert Burton with Cindy Campbell and Doris McWhorter (small photo)
 43. Mayor Robert Burton on motorcycle crossing new Limestone Street bridge, group standing on right side on bridge
 44. Mayor Robert Burton with two unidentified women
 45. Mayor Robert Burton with various city officials
 46. Mayor Robert Burton at city commission meeting with Robert Pyles, Roger Baker, Max Cordle, and several more individuals
 47. Mayor Robert Burton and two men standing on new Limestone Street bridge
 48. Mayor Robert Burton at award presentation with eleven men standing
 49. Mayor Robert Burton shaking hands with unidentified man
3. Springfield Scenes
1. Physical fitness, three boys doing chin-ups being watched by one adult and group of boys
 2. Record hop at Lincoln Elementary School in 1960
 3. Group of boys being baseball skills, 1960
 4. Health department polio shots
 5. Health department polio shots
 6. City commissioners Warren Haucke, Fred Sanders, Harry Bechtol, C. J. Waterman, A. E. Patmos looking over city manager and paperwork, 1960
 7. City commission meeting, Warren Haucke, Harry Bechtol, A. E. Patmos, Fred Sanders, C. J. Waterman with Wilma Stewart, clerk and city manager, Jan. 1961
 8. Finance department with William Otto, T. J. Veskauf, A. F. Holmayer, and Wilma Stewart
 9. Corner of High Street and Fountain Avenue with Tecumseh Building visible
 10. Razing of building south of old City Building/Heritage Center
 11. City officials viewing razed building; Roger Baker, Florence Huebner, Robert Pyles, and eight additional individuals
 12. Five police officers outside of old City Building, now Heritage Center
 13. Instruction class, police department in 1960
 14. Nineteen individuals in police training room
 15. Nine individuals in police training room
 16. Various city vehicles at city garage on Selma Road and East Street
 17. Six firefighters, four unidentified individuals at contract signing; Bob Burnett, McGrath, Tayloe, Harper, and City Manager Strozdas
 18. Fire Station no. 5 (small photo)
 19. Fire Station no. 8 (small photo)
 20. Fire Station on Lagonda Avenue
 21. River Dale Dairy with two unidentified employees
 22. River Dale Dairy with one unidentified employee

23. Demolition of Buckeye Power and Hand Mowers building with “Link-Hellmuth Real Estate” water tower visible
 24. Chris Moore, Esther Manuel, Al Strozdaz, and unidentified men standing by City Building/Heritage Center
 25. Big Four Station looking south from High Street
 26. Courtroom with John Hosterman, David Collins, Judge Richard Cole, and several other unidentified individuals
 27. Campaign stop by John F. Kennedy in 1960, with Herbert Wolf, p. J. Richie, Jack Hamilton, Governor DiSalle, and unidentified individuals on stage
 28. Mr. Hall of weights and measures checking items in grocery store in February 1961
 29. Richard and Pat Nixon campaign stop, November 1960
 30. Unidentified building
 31. Three unidentified men
 32. Work on Mill Run
 33. Demolition on future Continental Cablevision site
 34. Work on Mill Run
 35. Former quarry, now landfill
 36. Various city and Moose officials at opening of new building
 37. Roger Tackett, Lou Kerrigan, Florence Huebner, Robert Henry, and two unidentified men, all Clark County Commission candidates
 38. Springfield Art Center from parking lot with numerous automobiles
 39. St. John’s Lutheran Church
 40. Construction on Continental Cablevision building
 41. Aerial view of Wittenberg College
4. Springfield Scenes
1. Judges Lorig and Mattes, Robert Burton and two unidentified men addressing Catholic Central students
 2. Myers Market Building
 3. Corner of Center and High Streets
 4. Building north of old City Building
 5. Winwood block showing Continental Trailways sign
 6. Winwood block showing Continental Trailways sign
 7. Myers Market building
 8. Mulching equipment at Snyder Park maintenance building
 9. Construction of shelter house in Snyder Park
 10. Oesterlon Home students presenting play in 1973
 11. Two unidentified individuals fishing in Snyder Park lagoon
 12. Drawing of relocation of Rt. 72 in 1969

Twenty three photos showing ongoing construction of relocated Rt. 72. Photos have dates and descriptions; include St. Raphaels's Church, downtown area, Covenant Presbyterian Church, City Building/now Heritage Center

13. Five unidentified men inspecting Rt. 68 bypass

14. United Way kick-off

5. Springfield Scenes

1. Twenty seven photos of YWCA building and activities; five preparing for camping trip, six playing volleyball, four looming, two gathered at piano, seven practicing judo, two in swimming pool

6. Springfield Scenes

1. Thirty small photos of an award ceremony with performances by numerous young ladies with Judge Richard Cold speaking

7. Springfield Scenes

1. Sixty miscellaneous negatives

8. Springfield Scenes – YWCA

1. Four girls approaching front door of the YWCA
2. Five young individuals playing pool
3. Mrs. Ann Hicks preparing a film reel
4. John Williams with Shawnee student singers at YWCA annual meeting in March 1969
5. Six young people gathered around record player
6. Three youngsters participating in play
7. Five girls in front of the YWCA
8. Group of 17 young women, 7 seated, 10 standing
9. Two girls at work in the YWCA office
10. Seven girls working around large table
11. Five girls working with clay
12. Nineteen little girls in dancing outfits
13. Six little girls standing as if to perform
14. Possible sculpture made with common objects
15. Two women (one Mrs. Dan Hunt) standing at open doorway
16. Two women (one Mrs. John Lollis) standing in room at YWCA looking at floor problem
17. Two women standing in common area in YWCA
18. Long dark hallway in YWCA
19. Woman and man looking at wall and ceiling deterioration
20. Louis Ronemus, Robert Bayley, and Margaret Baker looking at deterioration of building
21. A woman and three men (one Louis Ronemus, one Robert Bayley) discussing building condition
22. Razing of YWCA
23. Two views of lung, one of smoker, one of non-smoker

9. Springfield Scenes

1. Young girl (Debbie Harris?) seated at counter

2. African-American woman performing primitive dance
 3. African-American woman performing primitive dance
 4. Man with long white beard wearing turban
 5. Man with long white beard wearing turban
 6. Man with long white beard wearing turban
 7. Woman on floor doing stretching exercise
 8. Woman on floor doing stretching exercise (small photo)
 9. Girl on floor doing stretching exercise
 10. Michele Hoyman, dance instructor
 11. Four women practicing the hula
 12. Five couples and one man on dance floor, possibly instructor
 13. Six couples and one man on dance floor, possibly instructor
 14. Mary Talsahashi working on flower decoration
10. Springfield Scenes
1. Two men looking at specimen, possibly liver
 2. Three women standing
 3. Four women standing in front of YWCA
 4. Three women looking at map
 5. Phillip Keim making sweet rolls
 6. Dr. Martin Essex standing at dais
 7. Dr. Martin Essex standing at dais
 8. YWCA annual meeting, March 1969, head table; seated, John O. Harper, Mrs. Martin Essex, Mrs. And Rev. W.E. Richardson, Mrs. John Harper (chairwoman), Dr. Martin Essex (speaker), Mrs. Thomas Logan (president of the board), Mrs. Geraldine C. Mitchell (executive director), Mrs. Addison Blankenship (secretary), Thomas H. Logan
 9. YWCA annual meeting, March 1969
 10. YWCA annual meeting, special guests table
 11. Large crowd at dinner meeting
 12. Large crowd at dinner meeting
 13. Large crowd at dinner meeting
 14. Large crowd at dinner meeting
 15. Pamela Humphrey and unidentified woman
 16. Mrs. Charles Spurgeon, Sister Mary Lois, and Sister Jacqueline looking at brochure
 17. Two unidentified women and Frances Robey at breakfast meeting
 18. Three women looking at wedding dress
 19. Three women and four men planning a dance for single adults
 20. Discussion of psycho cybernetics, spring 1969; attending Grace Bradley, Janice Johnson, Reverend Nancy Compton, and Joyce Lutz
 21. Arthur Beckel from Robbins and Myers, presenting check to unidentified woman and man
 22. Two women and one man looking at possible Christmas decorations
 23. Carol Markley working on wig

24. Fifteen unidentified, seated women
25. Unidentified woman working on reupholstering chair, four women observing
26. Three unidentified women
27. Unidentified women standing, others watching
28. Unidentified woman standing and talking
29. Four unidentified women, two seated, two standing
30. Four unidentified women, standing
31. Unidentified woman, wearing pearl necklace, holding book
11. Springfield Scenes; YWCA board reunion tea, 1959
 1. Miss Helen Winger, Mrs. Harry Downing, Mrs. Morris Martin
 2. Mrs. Robert Ustick, Mrs. W. K. Wearly
12. YWCA – Handicapped Program
 1. Man in wheelchair shooting basketball
 2. Two men in wheelchairs, one holding basketball
 3. Newspaper clipping with Chuck Johnson photo, shooting basketball
 4. Chuck Johnson using equipment
 5. Chuck Johnson using equipment
 6. Newspaper clipping “YWCA Begins Program for Handicapped”
 7. Information Release for News Media
 8. List of project committee/consultants
 9. Small photo of three individuals painting wall
13. Springfield Scenes
 1. Twenty unidentified slides in four envelopes
14. Columbus Scenes
 1. Nine miscellaneous photos from Columbus area, five from around Children’s Hospital