

WPA Category

Harold Kyle Collection

PC991.021.002

Processed by:

Pam Winchell

Wright State University, Intern

2010-2011

## Introduction

The contents of this collection range from 1915 to 1941. The major focus of the collection is on FERA and ERA projects. FERA was an agency created by Franklin Delano Roosevelt to generate more jobs during the Depression. The states then produced jobs that centered on projects such as cleaning, highway reconstruction and repair, and park development. These jobs were intended for local people to fill. Clark County had many jobs like this. The collection is not complete because there are some projects that are only mentioned in the ledger books or in Harold Kyle's notes. Some folders may show that a project was cancelled and superseded by a new project number. Blueprints may also be contained in some of the folders. The focus of the ERA projects is on how many people were needed, the budget, equipment and materials necessary to complete each job. This collection was donated to the Clark County Historical Society by Mrs. Harold C. Kyle in May 1978. There are no restrictions on the use of this collection.

The collection consists of five small Hollinger boxes and a large Banker's box and a total of 193 file folders. Currently, the level books listed in subseries 7 and 8 are still in Box 6. The collection is divided into four series with 11 subseries as follows:

Series 1: Administrative Correspondence and Project Details and Harold Kyle Personal Materials

Series 2: Projects

Subseries 1: Asphalt and Tarvia Projects

Subseries 2: Clerical and Stenographic Projects

Subseries 3: Domestic and Stenographic Projects

Subseries 4: FERA and ERA Projects

Subseries 5: Hospital

Subseries 6: Janitorial

Subseries 7: Miscellaneous

Subseries 8: Parks Development

Subseries 9: Road Construction and Improvement

Subseries 10: Schools

Subseries 11: Sewers and Sanitation

Series 3: Project Survey Books, Field Notes, and Manuals

Series 4: Works Progress Administration Projects – Compiled as Part of the Ohio Writer's Project

## Biography

### Historical Perspective

President Hoover had created an organization called the Emergency Relief Administration. In 1933, President Roosevelt gave a new name to the agency that President Hoover had created, The Federal Emergency Relief Administration (F.E.R.A.), which gave grants to the states including Ohio for the purpose of producing jobs. The New Deal was the name of the program that President Franklin Delano Roosevelt created to assist people surviving during the Great Depression. The National Recovery Administration (N.R.A.) was also a component of the New Deal. The Civil Works Administration (C.W.A.) was a section of F.E.R.A., and was intended to place people in jobs. In 1935, FERA was replaced by the Works Progress Administration (W.P.A.). The National Reemployment Service (N.R.S.) was a component of the W.P.A. This program was also created to put people to work on public works projects such as road construction and parks development. Additionally, it included basic relief for the unemployed and arts, theatre, and writing projects. The W.P.A. as well as F.E.R. A. employed many people, including those in the state of Ohio, and those in Clark County, Ohio. The focus of the collection is F.E.R.A. projects. The Writer's Project is the only designated W.P.A. project in the collection.

### Biographical Sketch

In 1900, Harold C. Kyle was born in Springfield, Ohio to Frank and Olive Kyle. Kyle's father Frank was a machinist. Harold Kyle grew up in the area and went to Springfield City public schools. Kyle also attended Wittenberg College for a few months. Subsequently he began his career working as a chainman, roof man, and draftsman. Kyle served as a private during World War I. After his service, he became general assistant to Mr. Van Bird, City Engineer. He also spent time studying engineering textbooks. Shortly, he became interested in advertising.

During the next ten years, Harold Kyle began a career in advertising and public relations. He worked for the Indiana, Columbus and Eastern Traction Company (I, C, &E) in Springfield. He started out as a Passenger Ticket Clerk and worked his way up to Public Relations and Traffic Clerk. Within a few years, he became Publicity Manager and then he was the Advertising and Publicity Manager. He wrote several articles concerning the subject of public relations. The company demoted him to Public Relations Clerk in 1927 due to company reorganization. Subsequently, in 1928, he was promoted to Public Relations Manager for a second time.

During the Great Depression, Harold Kyle worked as a manager of a cigar stand in 1932, and the manager of his own advertising agency. Following this, from 1933 to January 15, 1934 he was the Assistant C.W.A. Engineer assigned to the Springfield Municipal Airport Construction Project. From January to March 1934, he was the Assistant C.W.A. Engineer for the Street Improvement Project. From April 1934 to March 1935, he was the Assistant Engineer for Clark County E.R.A. After 1935, Kyle worked for the Deputy County Engineer's Office.

Approaching the end of his career, Kyle worked as a Greyhound Bus Terminal clerk during the 1950's. His last official job was a dishwasher for the Ohio Masonic Home. In 1960, he became a resident of the Clark County Home. In January 1978, he died. His wife, Alice was a librarian for the Warder Public Library. His daughter Anne also worked for the library and was a clerk for the Edward Wren Store. Alice passed away in 1979.

Some other names a researcher might encounter while working with the Kyle collection are as follows. S. Van Bird operated as the City Engineer. Nelson W. Lemen was the Executive Secretary for the Springfield Community Fund, and later on became the Relief Director for the C.W.A. in Clark County. Robert Crane was the Works Division Manager for E.R.A. in Clark County, and served as supervisor for many of the E.R.A. projects. George Ohmart was the Chief Engineer for the C.W.A. Committee. Ellis O. Braught functioned as the

Executive Director of the State Relief Commission of Ohio until he left the state. Then Frank Henderson replaced him.

**Scope and content:**

This collection provides a closer look at Springfield and Clark County during the Depression and covers the years 1909-1941. Currently, it consists of five Hollinger boxes and one larger Hollinger box. Most of the collection encompasses various FERA projects in Clark County. Other sections cover correspondence from various administrators, field notes, and level books used to finish the projects.

Series I includes correspondence from different local administrators to state administrators. Also comprised in this series are project notes, building labor calculators and cost estimates. This series also consists of articles that Harold Kyle wrote while working for I.C. &E and other Springfield companies.

Series II consists of various FERA projects carried out throughout the county. Series II is further divided into subseries: Asphalt and Tarvia; Clerical and Stenographic; Domestic and Stenographic; F.E.R.A. and E.R. A.; Hospital Work, Janitorial and Miscellaneous; Parks Development; Road Construction and Improvement; Schools; Sanitation and Sewers. The first file contains a project index. This describes each of the assignments designated for the Clark County area. They involved improvements for the area. Each of the files is arranged by subject chronologically.

Series III is a miscellaneous category including field books and notes, and a civil engineer's pocket guide. Each of these books details certain projects Harold Kyle and possibly other supervisors who assisted him in the Springfield projects were completing.

Series IV consists of the Ohio Writer's Project materials, and this is separate because this project was a WPA project. Series I comprises the years from 1935 to 1941. There are published works of the Ohio Writer's Project as well as the Federal Writer's Project. Information about the Civilian Conservation Corps in Ohio is included

## Box and Folder Listing

### Series I: Administrative Correspondence and Project Details and Harold Kyle Personal Materials

| Series | File | Description   |
|--------|------|---|
| 1      | 1    | E.O. Braught, CWA Executive Director, Correspondence re: local projects   |
|        | 2    | Correspondence from Frank Henderson, Chairman State Relief Commission   |
|        | 3    | Correspondence of N.W Lemen, Clark County CWA Director  |
|        | 4    | Correspondence of George Ohmart, Clark County CWA Engineer  |
|        | 5    | CWA (Civil Works Administration) Correspondence with Local Administrators   |
|        | 6    | Instructions for Project Proposal Form #141 with Blank Forms  |
|        | 7    | Work Quotas, Budgets, and Funding for Projects in Clark County and Other Ohio Counties  |
|        | 8    | WPA Project Notes (Handwritten)   |
|        | 9    | Routing and Mileage Record for Checking Progress on Projects – February 1933  |
|        | 10   | Works Accomplished by Clark County E.R.A. April 1934-January 1935   |
|        | 11   | Correspondence Regarding Hourly Work Allowances on Projects – 1934  |
|        | 12   | Procedure for Construction of Water Conservation Dams – 1934  |
|        | 13   | Material Inventories and Expenditure Sheets for Projects – 1934-1939  |
|        | 14   | Springfield Conservancy District Expenditures for Channel Improvement Project – July 1935   |
|        | 15   | WPA Daily Injury Report – March 1936  |
|        | 16   | Foreman’s Daily Report of Workers and Equipment (notes on back could be Zoe Johnson’s) – 1936   |
|        | 17   | Project Proposal for Countywide Road Improvements – 1938  |
|        | 18   | Labor Summary Sheets – January 1938   |
|        | 19   | Labor Summary Sheets – January 1939   |
|        | 20   | Project Expenses – 1939   |
|        | 21   | Building Labor Calculations   |
|        | 22   | Data Regarding Building Materials use for Projects  |
|        | 23   | Harold Kyle Travel Expenses – 1934  |
|        | 24   | Harold Kyle Application and Recommendations to WPA for Professional Engineer Position (Includes Kyle work history) – February 1935  |
|        | 25   | Harold Kyle’s Accrued Annual Leave as of February 15, 1937  |
|        | 26   | W.P.A. Time Sheets for Harold Kyle – 1938   |
|        | 27   | Public Relations Department Materials for the Indiana, Columbus and Eastern (I.C.&E.) Traction Company and other Traction Companies – Includes organized leadership chart and route maps – 1926 |
|        | 28   | “Unity Links of the Promotional Chain” by Harold Kyle   |
|        | 29   | “The Success of Prof. Coue” by H.C. Kyle, “The Service Man” of the Reed Electric Company  |
|        | 30   | “An Outline of How John Doe Managed His Ideas” by Harold Kyle – 1929  |
|        | 31   | “Merchandising the ‘4 and 40’s” by Harold Kyle (for the I.C.&E. Traction Co.)   |
|        | 32   | I.C. & E. Traction Company Ads and Materials  |
|        | 33   | Booklet on Ohio’s Government, Business and Industry created for Citizens of Cuba, Jamaica, Canal Zone, Nassau, and Haiti – 1929   |
|        | 34   | Ohio Electric Railway Brochure for Indian Lake and Buckeye Lake   |
|        | 35   | Interoffice Pools and “Gambling” – “Onney Giggens Knitting and Tatting Club” – 1934-1935  |
|        | 36   | Petition Regarding Stopping Chain Letters from Harold Kyle – 1935   |

## Series II: Projects

1 Project Index

### Subseries 1: Asphalt and Tarvia

| Series | Subseries | File | Description   |
|--------|-----------|------|---|
| 2      | 1         | 1    | Repaving South Limestone Street (August 1934)                 |
|        |           | 2    | Patching Asphalt Streets (September 1934)                     |
|        |           | 3    | Remove Car Tracks and Repave Lagonda (September 1934)         |
|        |           | 4    | Tarvia treatment, City streets (September 1934)               |
|        |           | 5    | Remove Car Tracks and repave North Limestone (September 1934) |
|        |           | 6    | Lagonda Avenue repaving- continuing project (December 1934)   |
|        |           | 7    | Repave North Main from Plum to Springs St (September 1934)    |
|        |           | 8    | Remove car tracks and repave Cedar Street (October 1934)      |
|        |           | 9    | Remove car tracks and repave High Street (October 1934)       |
|        |           | 10   | Repave South Fountain Ave (cancelled) (November 1934)         |
|        |           | 11   | Repaving South Fountain Ave (revised) April 1935              |

### Subseries 2: Clerical and Stenographic Projects

| Series | Subseries | File | Description   |
|--------|-----------|------|---|
| 2      | 2         | 1    | Clerical - County Offices (April 1934)  |
|        |           | 2    | Clerical Work for County Board, Aid for the Aged (October 1934) this folder includes two projects                   |
|        |           | 3    | Clerical and Stenographic Work - City Building, (October 1934)  |
|        |           | 4    | Stenographic Conciliation Work (October 1934)   |
|        |           | 5    | Home Modernizing and Improvement Project (October 1934) this folder contains 2 projects                             |
|        |           | 6    | Supervision for Home Modernization Project (December 1934)  |
|        |           | 7    | Stenographic and Clerical Work at National Reemployment Services (NRS) This folder contains 2 folders. (March 1935) |
|        |           | 8    | National Recovery Administration (NRA) Compliance Survey (April 1935)   |
|        |           | 9    | Clerical Work for Form 144 (May 1935) this folder contains 3 projects all relating to Form 144                      |
|        |           | 10   | Stenographic, Probate Court (May 1935)  |

### Subseries 3: Domestic and Stenographic Projects

| Series | Subseries | File | Description  |
|--------|-----------|------|--|
| 2      | 3         | 1    | Domestic and Clerical Work, City Building (April 1934)                     |
|        |           | 2    | Domestic and Clerical Work, City Building (October 1934)                   |
|        |           | 3    | Domestic and Clerical Work, City Building (February 1935)                  |
|        |           | 4    | Domestic, Stenographic, Book Binding City Building (May 1935)              |
|        |           | 5    | Domestic and Stenographic, Warder Public Library (April 1934)              |
|        |           | 6    | Domestic, Stenographic, Book Binding, Warder Public Library (Oct 1934)     |
|        |           | 7    | Domestic and Stenographic Work, Warder Public Library (March 1935)         |
|        |           | 8    | Domestic and Stenographic Work, Springfield Senior High School (June 1934) |

- 9 Domestic and Stenographic Work, Springfield Senior High School (May 1934)
- 10 Domestic and Stenographic Work, Board of Education (February 1935)

**Subseries 4: FERA and ERA projects:**

| Series | Subseries | File | Description   |
|--------|-----------|------|---|
| 2      | 4         | 1    | Administrative E.R.A. (April 1934)  |
|        |           | 2    | Administrative E.R.A. (February 1935)   |
|        |           | 3    | Production of clothes for needy (April 1934)                                      |
|        |           | 4    | Production of clothes for needy (August 1934)                                     |
|        |           | 5    | Tool Maintenance and Storage Materials (May 1934)                                 |
|        |           | 6    | E.R.A. tool project (October 1934)  |
|        |           | 7    | Preparations for Mattress Making (August 1934)                                    |
|        |           | 8    | Mattress Making-continuing project (October 1934)                                 |
|        |           | 9    | Manufacture of Mattresses-continuing project (December 1934)                      |
|        |           | 10   | Planning for E.R.A. projects (August 1934)  |
|        |           | 11   | Handling Federal Surplus Materials (August 1934)                                  |
|        |           | 12   | Repair E.R.A. headquarters (August 1934)  |
|        |           | 13   | Storage of Materials, Repair and Maintenance of Tools (September 1934)            |
|        |           | 14   | Opening up gravel pit (September 1934) includes sketch                            |
|        |           | 15   | Opening up gravel pit (April 1935)  |
|        |           | 16   | Stripping E.R. A. gravel pit (April 1935) includes sketch                         |
|        |           | 17   | Opening up gravel pit (April 1935)  |
|        |           | 18   | Opening up gravel pit (June 1935)   |
|        |           | 19   | Handling federal surplus foods and commodities (November 1934)                    |
|        |           | 20   | Handling federal surplus foods and commodities (January 1935)                     |
|        |           | 21   | Sewing for Social Service (December 1934)   |
|        |           | 22   | Exhaust Fan for Mattress Factory (February 1935)                                  |
|        |           | 23   | Comforter Project for Relief Families (February 1935)                             |
|        |           | 24   | Subsistence Gardens (April 1935)  |
|        |           | 25   | Transfer of 500 lb Grass Seed (May 1935)  |
|        |           | 26   | Owner Driver Eviction Transportation Trucks (May 1935)                            |
|        |           | 27   | Power Shovel, FERA Truck for N. Fountain Blvd (May 1935)                          |
|        |           | 28   | ERA Storage and Maintenance Project (March 1935) this folder contains 2 projects. |
|        |           | 29   | Clark County Tool Project (May 1935)  |
|        |           | 30   | Clark County Tool Project (June 1935)   |
|        |           | 31   | Supplement for Contract Trucks (June 1935)  |
|        |           | 32   | Purchase of Calculator (June 1935)  |

**Subseries 5: Hospital Work**

| Series | Subseries | File | Description   |
|--------|-----------|------|---|
| 2      | 5         | 1    | Domestic and Nursing, TB Hospital, (April 1934)                 |
|        |           | 2    | Domestic and Sewing at the City Hospital (April 1934)           |
|        |           | 3    | Domestic and Sewing at the City Hospital (October 1934)         |
|        |           | 4    | Domestic and Sewing at the City Hospital (November 1934)        |
|        |           | 5    | Improvement to Old City hospital site (February 1935)           |
|        |           | 6    | Domestic and sewing at the City Hospital continued (March 1935) |

**Subseries 6: Janitorial**

| <b>Series</b> | <b>Subseries</b> | <b>File</b> | <b>Description</b>  |
|---------------|------------------|-------------|---|
| 2             | 6                | 1           | Cleaning Public Schools (April 1934)                        |
|               |                  | 2           | Cleaning Public Schools (July 1934)                         |
|               |                  | 3           | F.E.R.A. Headquarters Domestic Work (November 1934)         |
|               |                  | 4           | F.E.R.A. Headquarters (January 1935)                        |
|               |                  | 5           | F.E.R.A. Headquarters (March 1935)                          |
|               |                  | 6           | F.E.R.A. Headquarters, Janitor, Welfare Division (May 1935) |
|               |                  | 7           | F.E.R.A. Headquarters (June 1935)                           |

**Subseries 7: Miscellaneous**

| <b>Series</b> | <b>Subseries</b> | <b>File</b> | <b>Description</b>  |
|---------------|------------------|-------------|---|
| 2             | 7                | 1           | Repair Fire Department Housing (April 1934)                     |
|               |                  | 2           | Repair Fire Department Housing continued (June 1934)            |
|               |                  | 3           | Flood Control Project (July 1934)                               |
|               |                  | 4           | Flood control, Springfield Conservancy District (November 1934) |
|               |                  | 5           | Administrative C1 Expense – Travel Mileage (8/34)               |
|               |                  | 6           | Administrative C1 Expense (9/34)                                |
|               |                  | 7           | Air Marking (August 1934)                                       |
|               |                  | 8           | Springfield Municipal Airport Improvement (September 1934)      |
|               |                  | 9           | Trapping to determine presence of Japanese beetle (July 1935)   |
|               |                  | 10          | Airport Established Grade – (May 1934) Level Book               |
|               |                  | 11          | Field notes for various projects (February 1934) - Level Book   |

**Subseries 8: Parks Development**

| <b>Series</b> | <b>Subseries</b> | <b>File</b> | <b>Description</b>  |
|---------------|------------------|-------------|---|
| 2             | 8                | 1           | Clean up City Park (April 1934)                                   |
|               |                  | 2           | Lowering Water Line Across Buck Creek (May 1934)                  |
|               |                  | 3           | George Rogers Clark State Park (April 1934)                       |
|               |                  | 4           | George Rogers Clark State Park (August 1934)                      |
|               |                  | 5           | George Rogers Clark Park Development (September 1934)             |
|               |                  | 6           | Clean up and grade Snyder Park (August 1934)                      |
|               |                  | 7           | Demolition of tool house at Snyder Park (October 1934)            |
|               |                  | 8           | Tool House Snyder Park (October 1934) includes blueprint          |
|               |                  | 9           | Snyder Park Tool House (February 1935)                            |
|               |                  | 10          | Snyder Park Improvement (February 1935)                           |
|               |                  | 11          | Construction of Brick Boxes at Snyder Park Gold Course (May 1935) |
|               |                  | 12          | Landscaping portion of Snyder Park (May 1935)                     |
|               |                  | 13          | Construction of Snyder Park Tool House (May 1935)                 |
|               |                  | 14          | Snyder Park Improvement (June 15, 1935)                           |
|               |                  | 15          | Shelter and Club House at Snyder Park (July 1935)                 |
|               |                  | 16 a)       | Snyder Park Terrace book 1 (1933) (Snyder Park)                   |
|               |                  | 16 b)       | Snyder Park Terrace book 3 (January 2, 1934) (Snyder Park)        |
|               |                  | 16 c)       | Snyder Park Terrace book 2 (January 15, 1934) (Snyder Park)       |

**Subseries 9: Road Construction and Improvement**

| <b>Series</b> | <b>Subseries</b> | <b>File</b> | <b>Description</b>                          |
|---------------|------------------|-------------|---|
| 2             | 9                | 1           | Clark County Roads Improvement (April 1934) |
|               |                  | 2           | Electrical Wiring (April 1934)              |
|               |                  | 3           | Removal of Trolley Poles (April 1934)       |



|    |  |
|----|--|
| 4  | Removal of Trolley Poles (August 1934)                                     |
| 5  | Traffic Lights, Manholes, and Ducts (August 1934)                          |
| 6  | Improve Moorefield and Pike Township Roads (September 1934)                |
| 7  | Demolition of the Car Barn   |
| 8  | Erect guardrail on Moorefield Catawba Road (September 29, 1934)            |
| 9  | Moorefield Catawba Road Project (December 1934)                            |
| 10 | North Fountain Boulevard Improvement (January 1935)                        |
| 11 | Improvement to South Fountain Avenue (January 1935)                        |
| 12 | County Line and Stewart Road Improvement (March 1935)                      |
| 13 | Improvement to London Plattsburg Road (April 1935)                         |
| 14 | Lowering Kenwood Avenue (April 1935)                                       |
| 15 | Improvement to London Plattsburg Road (May 1935)                           |
| 16 | Completion of London Plattsburg Road Improvement, Harmony Twp. (June 1935) |
| 17 | Pleasant Chapel Road project no date                                       |
| 18 | Track Street measurements for C.W.A. (April 1934) Level book               |
| 19 | Job Schedule Summaries: Road Construction (January 1 through 15, 1938)     |
| 20 | Road Construction (January 1 through 15, 1939) job Schedule summaries      |
| 21 | Road construction (January 24-31, 1939) job Schedule Summaries             |

#### Subseries 10: Schools

| Series | Subseries | File | Description  |
|--------|-----------|------|--|
| 2      | 10        | 1    | Employment of Unemployed Teachers for Adult Education and Nursery Schools (April 1934)                         |
|        |           | 2    | Employment of Unemployed Teachers for Adult Education and Nursery Schools (May 1934)                           |
|        |           | 3    | Emergency Schools Teachers (August 1934)   |
|        |           | 4    | Emergency Schools on Relief (June 1935)  |
|        |           | 5    | Emergency Schools Supervision (May 1934)   |
|        |           | 6    | Emergency Schools (December 1934)  |
|        |           | 7    | Emergency Schools (May 1935)   |
|        |           | 8    | Emergency School Playgrounds (June 1935)   |
|        |           | 9    | Typewriter Rental for Emergency Schools (September 1934)   |
|        |           | 10   | Typewriter Rental for Emergency Schools continued (October 1934)   |
|        |           | 11   | Concrete Athletic Field for Hayward Junior High (May 1934)   |
|        |           | 12   | Excavation of gravel from N. Fountain and McCreight Completing for Hayward Junior High Stadium (November 1934) |
|        |           | 13   | Gravel for Hayward Junior High (1/35)  |
|        |           | 14   | Emerson School Fire Escape (June 1934)   |
|        |           | 15   | Emerson School Fire Escape (March 1935)  |
|        |           | 16   | Roof Repairs at Lawrenceville School (August 1934)   |
|        |           | 17   | Roof Repairs at Lawrenceville Schools (March 1935)   |
|        |           | 18   | Improvements to Bodkins School, Pleasant Township (December 1934)  |
|        |           | 19   | Repairs to South Charleston Elementary School (July 1935)  |
|        |           | 20   | Grading School House Lot (German Township) (February 1934)   |

#### Subseries 11: Sewers and Sanitation

| Series | Subseries | File | Description                                  |
|--------|-----------|------|--|
| 2      | 11        | 1    | Community Sanitation County Wide (July 1934) |
|        |           | 2    | Community Sanitation (December 1934)         |

- 3 Community Sanitation (April 1935)
- 4 Community Sanitation (June 1935)
- 5 Supplement to Sanitary Project (December 1934)
- 6 Storm Sewers on Clay Street (August 1934)
- 7 Clay Street Storm Sewer Excavation Continued (February 1935)
- 8 Improvement of City Property Surrounding Sewage disposal plant (Sept. 1934)
- 9 Owner Driven (O.D.) Trucks for Community Sanitation (October 1934)
- 10 Sod City Disposal (November 1934)
- 11 Improvement of Sewage Disposal Area (June 1935)
- 12 Repairs of Water Filter Beds, Spfld. Muni. Waterworks (June 1935)
- 13 Lowering 12" Water Line on Kenwood Ave (January 1935)
- 14 Building of the Fulton School Sanitary Sewer Line (February 1935)
- 15 New Carlisle Storm Sewer (June 1935)

**Series III: Project Survey Books, Field Notes, and Manuals**

| Series | File | Description  |
|--------|------|--|
| 3      | 1    | H.C. Kyle's Kidder's "Architect and Builder's Pocket Handbook" (1915)  |
|        | 2    | H.C. Kyle's Trautwine "The Civil Engineer's Pocket Book" (1909)  |
|        | 3    | Surveyor's Book for Snyder Terrace, Abermarle, Hillcrest, Bechtle, Beverly, Conrad, Darwin and McCreight – 1933-1934 – Book 1  |
|        | 4    | Surveyor's Book for Snyder Terrace, Abermarle, Hillcrest, Bechtle, Beverly, Concord, Darwin and McCreight – 1933-1934 – Book 2 |
|        | 5    | Surveyor's Book for Snyder Terrace, Abermarle, Hillcreat, Bechtle, Beverly, McCreight and Emery – 1934 – Book 3                |
|        | 6    | Surveyor's Field Notes for Progress on Various Projects – Paving, Airway Marking Survey and Park and Playground Survey - 1934  |
|        | 7    | Surveyor's Book for Paving City Streets (Track Measurements) - 1934  |
|        | 8    | Springfield Airport – Established Grades – 1934  |
|        | 9    | Percentage Progress Work Record Book #1 – H.C. Kyle – 1934   |

**Series IV: Works Progress Administration Projects – Compiled as Part of the Ohio Writer's Project**

| Series | Folder | Description   |
|--------|--------|---|
| 4      | 1      | Federal Project One WPA in Ohio   |
|        | 2      | American Stuff- showcases examples of short stories, poetry and illustrations produced by Depression era artists. |
|        | 3      | Lifting the Veil: a pageant prepared by the Federal Writer's Project  |
|        | 4      | CCC in Ohio is a pamphlet describing what the CCC did in Ohio   |
|        | 5      | Manual for the American Guide   |
|        | 6      | The Ohio Guide (1952)   |
|        | 7      | Springfield and Clark County Ohio, WPA Book (1941)  |
|        | 8      | Years and Events from 1755-1808 – Clark County Timeline (1941)  |